

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS  
FIRE DISTRICT  
WWW.COMMFIREDISTRICT.COM**

**2017 ANNUAL REPORT**

**2018 ANNUAL DISTRICT MEETING**



**1926 – 2018**

**ANNUAL ELECTION**

Centerville Fire Station  
Route 28, Centerville  
**MONDAY, MAY 14, 2018**  
**8:00 AM – 7:00 PM**

**ANNUAL MEETING**

West Villages Elementary School  
Osterville-West Barnstable Road  
**TUESDAY, MAY 15, 2018**  
**7:00 PM**





**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
DISTRICT OFFICERS  
PRUDENTIAL COMMITTEE**

Carlton B. Crocker, Chairman Term Expires 2020

John A. Lacoste Term Expires 2018

David V. Lawler Term Expires 2019

**CLERK/TREASURER**

Judith C. Sprague

**ASST. CLERK/TREASURER**

Krystal Abrams

**BOARD OF WATER COMMISSIONERS**

Peter Hansen Term Expires 2020

Kevin Medeiros Term Expires 2018

Scott Crosby, Chairman Term Expires 2019

**WATER SUPERINTENDENT**

Craig A. Crocker

**ASST. WATER SUPERINTENDENT**

Glenn Snell

**BOARD OF FIRE COMMISSIONERS**

Mark Macallister, Chairman Term Expires 2020

Scott Frank Term Expires 2018

Edward P. Riley Term Expires 2019

**FIRE CHIEF**

Michael J. Winn

**DEPUTY CHIEF**

Byron L. Eldridge

**INFORMATION SYSTEMS**

Thrive

**MODERATOR**

Charles Sabatt

Term Expires 2018



## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

### **REPORT OF THE PRUDENTIAL COMMITTEE**

The Prudential Committee of the Centerville-Osterville-Marstons Mills Fire District consists of three elected members who are responsible for the general management of District affairs. The Committee serves as the Chief Executive Officers of the District.

We encourage your active participation in the District election, May 14, and Annual Meeting, May 15, and remind resident voters to partake in the democratic process with your direct voice.

#### **DUTIES**

The duties of the Prudential Committee include, but are not limited to, calling elections and District Meetings, securing short and long term borrowing, overseeing fiscal expenditures, approving contracts for goods and services, negotiations for contractual labor agreements and provides for the general direction and supervision of the Information Technology Department.

COMM Currently outsources the information systems to corporate entity, Thrive.

#### **AMBULANCE BILLING**

For the past 18 years the Fire Department has benefited from the proceeds of ambulance billing. The total amount collected as of April 1, 2018 is \$21,149,779.54. In Fiscal Year 2018, those funds will offset the expenses of the ambulance/rescue service by \$1,377,913.50.

Comstar, the District's billing provider, continues to recommend the District adjust the rates which COMM will continue to do. Rates must be adjusted annually to reflect increases in operating costs for Fiscal Year 2018. Comstar has provided the District with information on rate structure and setting patterns.

#### **STREETLIGHTS**

We finalized the conversion of the District's streetlights from sodium to LED. We are seeing continued savings in our monthly usage due to the high efficiency, low energy usage of the LED lights. As always we continue to advise you that if you see a malfunctioning streetlight to contact the Prudential Office at (508) 790-2375 extension 2 to report the outage with the pole number and the location.

## **ENERGY OPTIONS**

### **Gasoline and Diesel – FY2019**

Gasoline and diesel fuel prices bid through the Barnstable County Collaborative were accepted by the District in late March. Noonan Brothers with a bid of .085 for both gasoline and diesel will provide COMM with those fuel products for fiscal 2019. That .085 factor is the Noonan Brothers mark-up per gallon of fuel above the “Boston low price posted on that certain delivery date.”

### **Natural Gas**

National Grid will supply natural gas for the District again this fiscal 2019 period. In general the supply price of natural gas is unpredictable throughout the yearly cycle, but National Grid is a dependable provider of its transmission and delivery.

### **Electricity-CVEC Power Agreement**

The Fire/Water District is in its second year of a 20 year agreement with Cape and Vineyard Electric Cooperative, Inc. (CVEC) to purchase net metering (NMC) for electricity supplied by Syncarpha Capital, a developer-provider of a ground mounted solar photovoltaic installation in Dartmouth, Massachusetts that provides 3.2 million kilowatts of electric power to COMM annually.

Net Metering Credit payments to COMM began in November 2016. From that date through March 16, 2018 the total was \$78,899.01, of that combined total \$70,805.76 was in fiscal year 2018. Distribution of funds within the District were: Streetlights \$4,109.24, Fire Department \$14,261.96 and Water Department \$52,434.56.

## **AUDIT**

Our auditor, Bill Fraher, CPA of Boston, Massachusetts has completed the audit for Fiscal Year 2017. Copies of the audit are available by request at the District office.

## **CAPITAL IMPROVEMENTS – REAL PROPERTY**

Voters at the May 2015 Annual District Meeting approved \$190,000.00 to fund repairs and maintenance to the three fire stations/buildings and grounds. In the past fiscal year the Dispatch Center was the focus of upgrades. That and other priority areas at headquarters station will continue. The remaining balance in the appropriation is \$116,517.41

## **OPEB TRUST UPDATE**

COMM Fire District has been investing the long-term portion of its OPEB liability since May 14, 2014 with Bartholomew & Company, Inc. based in Worcester, MA. COMM Fire District has set aside \$1,655,361.92 towards this long-term liability that represents our commitment of paying our employees' health care benefits in retirement. Investing efforts have generated \$209,018.31 since inception through March 31, 2018.

## **LABOR RELATIONS**

The very purpose of the COMM District is to service and protect the health, safety and property of the District's citizens, and to provide them with clean, flowing, potable water. This is accomplished only through the dedicated and professional services of the District's employees. Our labor force is our most important asset to ensure emergency response and assistance to the citizens and to ensure a safe and clean water supply.

At present, the firefighters, dispatcher personnel, and Water Department employees are all under negotiations for the next three year contract.

## **NEW INITIATIVES**

District retirement assessments are leveling off as their investments have shown profitable returns. The benefit cost of current and retired employees is at its lowest rate increase in several years due to the efficient management by the Cape Cod Municipal Health Group. The Prudential Committee has established a reserve account, OPEB Liability Trust Fund, beginning in fiscal year 2014 with Bartholomew & Company, to help reduce the unfunded liability of the retirees' future benefits. The Water Department is contributing a portion of the Trust monies attributed to their employees. We are using a very conservative investment policy to protect any funds put into the fund for the future. This initiative is a necessary step based on GASB (Government Accounting Standards Board) 45 Statement in order to maintain the District's Triple A bond rating, thus ensuring taxpayers affordable interest rates on our capital improvement programs into the future. The Prudential Office is adding a part time consulting/accounting position this fiscal year to aid in the overseeing of financial information and reporting.

## **COMMENTS**

We would like to thank our Clerk/Treasurer Judith Sprague, Assistant Clerk/Treasurer Krystal Abrams, Fire Chief Michael J. Winn, Deputy Chief Byron Eldridge, and the Board of Fire Commissioners, Joseph Desrosiers, Fire Custodian, Water Superintendent Craig A. Crocker,

and the Board of Water Commissioners. We have been discussing a change of venue for the District Meeting for May 2019 to be held at the Headquarters Meeting Hall.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE

Carlton B. Crocker, Chairman

John A. Lacoste

David V. Lawler

**PRUDENTIAL OPERATIONS PERSONNEL**

Judith C. Sprague, Clerk/Treasurer (June 2003)

Krystal Abrams, Assistant Clerk/Treasurer (May 2016)



## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS**

The District's computer system continues to be a valuable resource for all District departments. The IT Department's mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. It is imperative that the system be capable of providing accurate and timely information in emergency situations.

The District continues with day to day operations contracted to an outside vendor to allow better overall management, security, service and control. This provides the District computer system with 24 hr., state of the art monitoring and management. The employees have 24/7 access to service and troubleshooting help. The service also provides up to date security and virus protection.

The District-wide Computer Committee meets and continues with guiding the districts future needs, to oversee the budget and make recommendations to the system.

The District has made and will continue to make upgrades and changes as needed to keep the system running smoothly and up to date. The projects completed in the past fiscal year are noted below.

This next fiscal year The District will continue with upgrades and improvements to the system and infrastructure to continue the goal of having an up to date and efficient system. The next year's projects for FY 18 are listed below.

### **THE CURRENT IT NETWORK CONSISTS OF THE FOLLOWING:**

- 47 workstations, 15 of which are mobile.
- 10 servers, including 1 main server, 1 back-up server and 8 virtual servers.
- 4 firewalls, one firewall to handle each facility, water dept. and 3 fire stations.
- 1 firewall dedicated to the email server only.

### **PROJECTS COMPLETED FOR FISCAL YEAR 2018**

Upgrade of hardware  
Upgrade of CAD Mapping  
Continued upgrade of workstations  
Ongoing development of the district website  
Outsourcing of IT support

## PROJECTS PROPOSED FOR FISCAL YEAR 2019

Internet back up system  
Upgrade of system interconnectivity  
Upgrading of software  
Upgrading of Mobile Data Terminals  
Upgrading system security

Respectfully Submitted for the  
INFORMATION SYSTEMS,

Byron L. Eldridge, Deputy Chief

**May 16, 2017**

**NOTICE OF THE ANNUAL MEETING  
AND  
ANNUAL MEETING WARRANT  
Centerville-Osterville-Marstons Mills Fire District  
Town of Barnstable  
Commonwealth of Massachusetts**

In accordance with the foregoing Warrant, the ninety first Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, on Tuesday, May 16, 2017 at 7:00 p.m.

Moderator, Charles M. Sabatt, called the meeting to order at 7:46 p.m. after attaining a quorum. Judith C. Sprague, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, a motion was made and seconded to omit the reading of the individual Articles of the Warrant.

**Acting Under:**

**ARTICLE #1.** Upon a motion duly made and seconded, it was unanimously voted to accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners.

**ARTICLE #2.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$1,626.13 for unpaid bills for the prior fiscal year to be expended under the direction of the Prudential Committee.

**ARTICLE #3.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$3,915,397.36 and to transfer from income of the Water Department \$741,110.64 for a total appropriation of \$4,656,508.00 for Fiscal Year 2018 for the ordinary operating expenses of the Prudential Committee, to be expended under the direction of said Committee.

**ARTICLE #4.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$1,987,000.00 for the ordinary operating expenses of the Water Department for Fiscal Year 2018.

**ARTICLE #5.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$6,149,826.83 and transfer from the income of the Ambulance Account the sum of \$1,391,545.51 and from Free Cash \$158,184.07 for a total of \$7,699,556.41 for the ordinary operating expenses of the Fire Department for Fiscal Year 2018.

**ARTICLE #6.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$223,000.00 for Fiscal Year 2018 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee.

**ARTICLE #7.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$242,505.01, to pay Maturing Debt of the Fire District incurred by or for the Water Department; and to transfer and appropriate from Free Cash the sum of \$300,000.00 for other District bonds and notes making a total of \$542,505.01 for Maturing Debt, as it becomes due and payable during Fiscal Year 2018.

**ARTICLE #8.** Upon a motion duly made and seconded, it was unanimously voted to transfer from the income of the Water Department the sum of \$39,144.82, for the Maturing interest on the debt of the Fire District incurred by or for the Water Department; and to transfer and appropriate from Free Cash the sum of \$2,692.93 making a total of \$41,837.75 for the payment of Accruing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2018.

**ARTICLE #9.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$36,785.00 for the Town of Barnstable for costs of tax collection, property assessment, data processing and treasury expenses on behalf of the District for the fiscal year ending June 30, 2018, said funds to be expended under the direction of the Prudential Committee.

**ARTICLE #10.** Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to employ an outside auditor to audit the books of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2017.

**ARTICLE #11.** Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2018, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**ARTICLE #12.** Upon a motion duly made and seconded, it was unanimously voted to indefinitely postpone this article.

**ARTICLE #13.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from Free Cash the sum of \$500,000.00 for the Other Post-Employment Benefits (OPEB) Liability Trust for the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

**ARTICLE #14.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$67,685.56 and to re-appropriate Article #13 from the May 21, 2013 Annual District Meeting the remaining balance of \$7,314.44 for a total sum of \$75,000.00 to purchase and implement hardware and software upgrades to the District network computer system, said funds to be expended under the direction of the Prudential Committee.

**ARTICLE #15.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$325,000.00 and to transfer from the Stabilization Fund \$300,000 for a total sum of \$625,000.00 for the refurbishment and updating of the District's current ladder

truck, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #16.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$225,000.00 to do security upgrades to the three fire stations including better door security, closed circuit television cameras and necessary technology to support both, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #17.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$60,000.00 for the purchase of five (5) Self-Contained Breathing Apparatus (SCBA) and eight (8) comprehensive bunker gear, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #18.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$20,000.00 to purchase three new personal protective gear washers and for installation costs (plumbing and heating), said funds to be expended under the direction of the Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #19.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$35,000.00 to purchase five (5) intravenous fluid pumps (IV Pumps) to be placed on each of the four ambulances and the advanced life support fire engine in order to be compliant with Massachusetts Department of Public Health Office of Emergency Services administrative requirement, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #20.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of up to \$125,000.00 to purchase necessary state mandated digital radios the department operates daily, said funds to be expended under the direction of the Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #21.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the Water Surplus account the sum of \$341,099.80 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant relocations, replacement of undersize and older piping, water main extensions, and other related upgrades on Crystal Lake Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #22.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the Water Surplus account the sum of \$95,000.00 for the labor and materials necessary for the improvements of electrical, mechanical, software, security and other equipment related to Water Department facilities and the Supervisory Control And Data Acquisition (SCADA) system, said funds to be expended under the direction of the Board of Water Commissioners with approval of the Prudential Committee.

**ARTICLE #23.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the Water Surplus account the sum of \$500,000.00 and transfer from the system development account \$48,000.00 and re-appropriate from Article #18 of the May 17,

2016 Annual District Meeting the remaining balance of \$297,331.12 and re-appropriate from Article #16 from the May 15, 2012 Annual District Meeting the sum of \$164,659.61 and re-appropriate from Article #19 of the May 17, 2011 Annual District Meeting the remaining balance of \$25,681.57, for a total sum of \$1,035,672.30 for the labor and materials necessary to construct a pumping/corrosion control facility, including engineering, radio control equipment, utilities, extending water mains, installing bituminous concrete and all other appurtenant items, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee.

**ARTICLE #24.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the Water Surplus account the sum of \$75,000.00 for deposit to the Other Post-Employment Benefits (OPEB) Liability Trust Fund on account of the Water Department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 Rule with the approval of the Prudential Committee.

**ARTICLE #25.** Upon a motion duly made and seconded, it was unanimously voted to re-appropriate and transfer from Article #17 from the May 15, 2012 Annual District Meeting the sum of \$41,882.81 to the reserve account, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, pursuant to Massachusetts General Law, Chapter 40, section 5C.

**ARTICLE #26.** Upon a motion duly made and seconded, it was unanimously voted to transfer and re-appropriate from Article #23 of the May 21, 2013 Annual District Meeting the remaining balance of \$54,371.14 for the necessary labor, equipment and materials to make repairs to the Osterville tank and pump facility (located off Hinckley Circle, Osterville) and related equipment, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee.

**ARTICLE #27.** Upon a motion duly made and seconded, it was unanimously voted to declare surplus and authorize and empower the Board of Water Commissioners and/or the Prudential Committee to sign, seal and deliver a release of the easement disposing of any interests in the real estate as well as any and all infrastructure and improvements over, under and above a parcel of land located in "Lonelyville", so-called, West Hyannisport, Barnstable, Mass. on Kearsarge Avenue (commonly referred to as #63), which easement is described in documents recorded in the Barnstable County Register of Deeds in Plan Book 392 Page 34, or however else described, subject to such covenants, conditions and restrictions, if any, as the Board and Committee may deem appropriate.

**Upon a motion duly made and seconded, it was unanimously vote to adjourn the Annual District Meeting at 8:22 p.m.**

A TRUE COPY ATTEST:

Clerk/Treasurer, Judith C. Sprague  
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH

Year Ended June 30, 2017

Composition of cash including cash equivalents and term deposits  
at end of year:

Petty Cash		\$ 750
Interest bearing deposits with rate of interest:		
Rockland Trust - Money Market	0.05%	2,496,979
Rockland Trust – Payroll Account	0.05%	26,809
Rockland Trust – Vendor Account	0.05%	53,150
TD Bank – Capital Projects	0.15%	16,707
Cape Cod Five Cents Savings Bank - Term deposit	1.49%	33,106
Century Bank – Money Market	0.30%	1,652,307
Cooperative Bank of Cape Cod – Cert. of Deposit	0.65%	504,761
Bristol County Savings Bank – Money Market	0.25%	667,804
Bartholomew & Co. – OPEB Trust	N/A	1,596,245
Cape Cod Five Cents Savings Bank – Money Market	0.20%	406,569
Total Cash		<u>\$ 7,455,187</u>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

Statement of Net Position

June 30, 2017

	<b>Governmental      Business-type</b>		
<b><u>ASSETS</u></b>	<b><u>Activities</u></b>	<b><u>Activities</u></b>	<b><u>Total</u></b>
Current Assets:			
Cash and cash equivalents	\$2,712,930	\$3,274,400	\$5,987,330
Receivables, net of allowance for un-collectibles	768,806	1,088,801	1,857,607
Total current assets	<u>3,481,736</u>	<u>4,363,201</u>	<u>7,844,937</u>
Non-Current Assets:			
Capital Assets:			
Assets not being depreciated	384,746	3,438,497	3,823,243
Assets being depreciated, net	8,073,572	11,997,359	20,070,931
Total non-current assets	<u>8,458,318</u>	<u>15,435,856</u>	<u>23,894,174</u>
Total assets	<u>11,940,054</u>	<u>19,799,057</u>	<u>31,739,111</u>
<b><u>Deferred Outflows of Resources</u></b>			
Deferred amounts related to pensions	<u>1,618,988</u>	<u>213,483</u>	<u>1,832,471</u>
<b><u>LIABILITIES</u></b>			
Current liabilities:			
Warrants and accounts payable	\$ 63,205	\$65,038	\$128,243
Accrued payroll and withholdings	53,294	13,148	66,442
Other accrued liabilities	0	52,079	52,079
Accrued interest payable	0	16,186	16,186
Notes payable	300,000	264,000	564,000
Compensated absences	77,170	0	77,170
Bonds payable	0	110,505	110,505
Total current liabilities	<u>493,669</u>	<u>520,956</u>	<u>1,014,625</u>
Noncurrent liabilities:	-	-	
Compensated absences	393,933	6,900	400,833
Other post-employment benefits	8,458,857	1,559,975	10,018,832
Net pension liability	13,720,434	1,809,203	15,529,637
Bonds payable	0	1,655,252	1,655,252
Total noncurrent liabilities:	<u>22,573,224</u>	<u>5,031,330</u>	<u>27,604,554</u>
Total liabilities	<u>23,066,893</u>	<u>5,552,286</u>	<u>28,619,179</u>
Net investment in capital assets	8,160,028	13,406,099	21,566,127
Restricted for:			
Ambulance services	1,936,861	0	1,936,861
Grants and other	105,505	0	105,505
Unrestricted	<u>(20,073,522)</u>	<u>1,006,253</u>	<u>(19,067,269)</u>
Total net position	<u><u>\$(9,871,128)</u></u>	<u><u>\$14,412,352</u></u>	<u><u>\$4,541,224</u></u>

**Centerville-Osterville-Marstons Mills Fire District**

## Statement of Revenues, Expenditures and Changes in Fund Balance

## Government Funds

For the Year Ended June 30, 2017

	<u>General Fund</u>	<u>Ambulance Fund</u>	<u>Non-major Governmental Funds</u>	<u>Total</u>
Revenues:				
Property taxes	8,684,856	-	-	8,684,856
Departmental charges for services	2,366	1,186,086	-	1,188,452
Licenses and permits	24,647	-	-	24,647
Intergovernmental	47,172	-	7,098	54,270
Investment income	22,784	-	542	23,326
Other	<u>46,577</u>	<u>-</u>	<u>13,460</u>	<u>60,037</u>
Total revenues	<u>8,828,402</u>	<u>1,186,086</u>	<u>21,100</u>	<u>10,035,588</u>
Expenditures:				
Current:				
Prudential Operations	3,864,267	-	-	3,864,267
Fire Operations	7,381,728	-	347,997	7,729,725
Debt Service	203,984	-	-	203,984
Information Systems	<u>192,067</u>	<u>-</u>	<u>-</u>	<u>192,067</u>
Total expenditures	<u>11,642,046</u>	<u>-</u>	<u>347,997</u>	<u>11,990,043</u>
Excess (deficiency) of revenue over expenditures	<u>(2,813,644)</u>	<u>1,186,086</u>	<u>(326,897)</u>	<u>(1,954,455)</u>
Other financing sources (uses):				
Operating transfers in	1,377,579	-	289,900	1,667,479
Operating transfers out	<u>(289,900)</u>	<u>(1,347,824)</u>	<u>-</u>	<u>(1,637,724)</u>
Total other financing sources (uses)	<u>1,087,679</u>	<u>(1,347,824)</u>	<u>289,900</u>	<u>29,755</u>
Net changes in fund balances	(1,725,965)	(161,738)	(36,997)	(1,924,700)
Fund balance, beginning of year	<u>2,825,503</u>	<u>1,607,916</u>	<u>(155,788)</u>	<u>4,277,631</u>
Fund balance, end of year	<u>1,099,538</u>	<u>1,446,178</u>	<u>(192,785)</u>	<u>2,352,931</u>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

Notes to Financial Statements

June 30, 2017

**Note 6. Capital Assets**

Capital asset activity for the year ended June 30, 2017 was as follows:

	<b><u>Beginning Balances</u></b>	<b><u>Additions</u></b>	<b><u>Reductions</u></b>	<b><u>Ending Balances</u></b>
<b><u>Governmental activities</u></b>				
Capital assets not being depreciated:				
Land and land improvements	\$384,746			\$384,746
Total capital assets not being depreciated	384,746	0	0	384,746
Capital assets being depreciated:				
Buildings and improvements	11,282,358	0	0	11,282,358
Equipment	5,226,391	289,290	434,372	5,081,309
Total capital assets being depreciated	16,508,749	289,290	434,372	16,363,667
Less accumulated depreciation for:				
Buildings and improvements	(4,165,634)	(452,704)	0	(4,618,338)
Equipment	(3,782,120)	(283,153)	(393,516)	(3,671,757)
Total depreciation	(7,947,754)	(735,857)	(393,516)	(8,290,095)
Capital assets being depreciated, net	8,560,995	(446,567)	40,856	8,073,572
Total governmental activities capital assets, net	<u>\$8,945,741</u>	<u>\$(446,567)</u>	<u>\$40,856</u>	<u>\$8,458,318</u>
<b><u>Business-type activities</u></b>				
Capital assets not being depreciated:				
Land and land improvements	\$3,438,497	0	0	\$3,438,497
	3,438,497	0	0	3,438,497
Capital assets being depreciated:				
Buildings and improvements	1,420,049			1,420,049
Equipment	911,628	69,079	54,396	926,311
Infrastructure	23,883,595	125,500	7,796	24,001,299
Total capital assets being depreciated	26,215,272	194,579	62,192	26,347,659
Less accumulated depreciation for:				
Buildings and improvements	(758,024)	(38,896)		(796,920)
Equipment	(713,178)	(33,981)	(54,396)	(692,763)
Infrastructure	(12,468,844)	(393,614)	(1,841)	(12,860,617)
Total accumulated depreciation	(13,940,046)	(466,491)	(56,237)	(14,350,300)
Capital assets being depreciated, net	12,275,226	(271,912)	5,955	11,997,359
Total business-type activities capital assets, net	<u>\$15,713,723</u>	<u>\$(271,912)</u>	<u>5,955</u>	<u>\$15,435,856</u>

Depreciation expense was charged to functions as follows:

Governmental activities:

    Fire Operations \$735,857

Business-type activity:

    Water \$466,491

The annual requirements to amortize all general obligation bonds and loans outstanding as of June 30, 2017, including interest, are as follows:

<b>Year Ending June 30</b>	<b><u>Governmental Activities</u></b>			<b><u>Business-type Activities</u></b>		
	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>
2018	0	0	0	110,505	34,210	144,715
2019	0	0	0	112,720	31,978	144,698
2020	0	0	0	114,980	29,701	144,681
2021	0	0	0	117,285	27,378	144,663
2022	0	0	0	119,636	25,009	144,645
2023-2027	0	0	0	635,134	87,810	722,944
2028-2031	0	0	0	555,497	22,496	577,993
Totals	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,765,757</u>	<u>\$258,582</u>	<u>\$2,024,339</u>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT  
2018**

**BOARD OF FIRE COMMISSIONERS**

Scott Frank, Fire Commissioner  
Mark Macallister, Fire Commissioner  
Edward Riley, Fire Commissioner

**FIRE DEPARTMENT PERSONNEL**

Michael Winn, Chief (E) 2013  
Byron Eldridge, Deputy Chief (E) 1985  
Joseph Desrosiers, Custodian 2016  
David Scott, Mechanic 2006  
Louise O'Neil, Administration 2007  
Sandra Mackey, Administration 2012  
Kathleen Thut, Administration 2013  
Rev. Robert Anthony, Fire Chaplin

**PERMANENT FIREFIGHTERS**

Aalto, Roger Lt. (P) 1991	Long, Thomas (E) 2000
Adams, R. Christopher Lt. (E) 1999	MacNeely, Martin FPO (E) 1988
Anderson, Richard (P) 2014	Malone, Matthew (P) 2010
Arrascue, Enrique Lt. (P) 2006	McGonigle, John (P) 2014
Bengston, Eric Lt. (P) 1994	Miskiv, George Lt. (E) 2000
Burchell, Thomas Capt. (P) 1997	Miskiv, Thomas Lt. (E) 1998
Carney, Michael (P) 2002	Morrison, Brian Capt. (E) 2000
Carpenter, Daniel (P) 1999	Mullin, Scott (P) 2013
Coombs, Steven (P) 2013	O'Melia, Robert (E) 1994
Cox, Patrick (P) 2015	Osgood, Daniel Lt. (E) 2000
Dalbec, Edward (P) 2005	Perry, Michael (P) 2015
Davern, Jason, Lt./EMS Officer (P) 1999	Reed, Andrew (E) 1996
DeGraan, Thomas (P) 2005	Riley, Charles (E) 2007
Deneen, Kathleen (P) 2014	Rogers, Christopher (E) 2009
Dillon, Matthew Lt. (P) 2004	Rogers, Michael (E) 2005
Engligh, John (P) 2014	Sabatinelli, Eric Lt. (I) 1999
Ferola, David (P) 1999	Sahl, Richard (E) 2001
Gardner, James Lt. (P) *Retired	Sargent, Richard Capt. (P) 1989
Gelinas, David Jr. (E) 2005	Sassone, Louis (P) 2004
Goodearl, Thomas Lt. (P) 1998	Schneckloth, Charles (E) 1995
Greene, Sean Capt. (E) 1991	Scott, Ryan (E) 2017
Grossman, Michael FPO (E) 1990	Simmons, Michael (E) 1991
Henson, Roger (E) 1997	Smith, Bradley (P) 2011
Hill, Patrick (E) 2007	Travers, Adam (P) 2015
Hunter, Zachary (P) 2010	Travis, Jason (P) 2014
Lehane, Shawn (E) 1999	Williams, Gordon (E) 2000

**DISPATCHERS**

Brouillette, Amy (EMD) (E) 2016	Motte, Laurie (EMD) (E) 1999
Monroe, William (EMD) (E) 2000	Pierce, Richard (EMD) 2011

(E) Emergency Medical Technician  
(P) Paramedic

(I) EMT – Intermediate  
(EMD) Emergency Medical Dispatcher



Greetings:

On behalf of the Fire Commissioners and the dedicated men and women of the Centerville-Osterville-Marstons Mills (COMM) Fire District, we thank you for your continued support of your fire department.

The firefighters have had an exceptionally busy year with several notable events since our last annual meeting including a multiple alarm fire in Osterville (April,) a mutual aid response to the Hyannis Fire Department for the Steam Ship Authority accident (June) and this past January's ice rescue in Marstons Mills, where members of Group 4 led by and including Captain Thomas Burchell, rescued an individual who had fallen through the ice of a pond. We choose to highlight these calls out of the thousands that are responded to annually, because there is no easy day for the members of COMM Fire and each and every response can be so very different.

At last year's annual meeting, monies were allocated for the complete refurbishment of Ladder 307 a 2001 Pierce Quantum 100 foot aerial ladder. Ladder 307 has returned to COMM Fire from that refurbishment effort and the results are remarkable. We are very pleased with the outcome. This truck has served the District proudly since 2001 and with the refurbishment should continue to serve for many years to come.

The Centerville-Osterville-Marstons Mills Firefighters Association was extremely lucky and able to bring back to our Fire District one of its original fire trucks, a 1930 Ford Model AA pumper that served as Engine 3. The truck is very unique to our District as the chassis was purchased at the 1930 Annual Meeting and had its body fabricated in Osterville at the Starks Garage. The Model AA pumper was used by the Centerville-Osterville Fire District until 1948 when it was sold to Mashpee for use as a forestry vehicle. After changing hands many times, our Engine 3 was lovingly restored by retired Agawam MA Fire Chief Russell Jenks and his wife Norah. The Firefighters Association used no tax monies to purchase the apparatus and brought the truck home to the COMM Fire District. It is our hope to use the Model AA Fire Truck for community events like Village Days and Christmas strolls.

In closing we thank you again for your support. Our mission statements says the following ***"To provide the finest possible fire, rescue and emergency medical services, whether routine or emergent, to all that reside in, work in or visit the Centerville-Osterville- Marstons Mills Fire District."*** And we want you to know that we work hard to ensure that happens daily.

### **Fire Prevention**

During 2017 the COMM Fire Department Fire Prevention Division saw a small decrease in the number of inspections (-2.5%) and permits (-7%) vs. 2016. The two most common types of inspection and permits were: (1) the sale of existing homes and (2) the construction of additions, renovations, or new homes. Permits for the sale of existing homes were down just over 4% and fire alarm permits for new homes, renovations, and additions were down over 17% in 2017. Commercial building activity did pick up in 2017 but it continues to be a small amount of the overall construction within the district. Most of the commercial projects in the district continue to be teardown rebuild or renovations do to the very limited amount of commercially zoned raw land available.

**Total number of inspections/events in 2017: 3069**

**Total number of permits issued in 2017: 951**

### **Senior Safe Program**

2017 marked the completion of the 3rd year of the Senior Safe Program. This program provides home fire-safety visits for any District resident 65 years or older. This past year we made home visits to install carbon monoxide alarms, smoke alarms and lock boxes and to change batteries. The District received a grant from the Commonwealth and a one-time grant from the Cape Cod Foundation which helped defray the cost of this program. If you, or anyone you know, may be interested in this program please call the Fire Prevention Office at 508-790-2375 ext. 1.

Beginning Grant Balance                      \$3996.00

Total Expenditures                              \$10932.46

Ending Balance                                      (- \$6936.47)

(Due to the success of the program, District funds are used to support the grant.)

Number of seniors reached:                      243

Number of home visits:                              179

Number of smoke alarms installed:              51

Number of carbon monoxide alarms:            67

Number of lock boxes:                              51

Number of house numbers installed:            7

Number of batteries replaced:                   595

### **Emergency Medical Services Division**

The Department currently operates with 23 EMT/ Basic, 1 EMT/Advanced and 27 EMT /Paramedics out of 3 fire stations. COMM utilizes four International/Horton Class 1 ambulances and one Advanced Life Support equipped fire engine.

2017 saw a total of 3118 EMS calls. The average response time, from notification to arrival on scene, is 5 minutes or less. The majority of these calls were considered Advanced Life Support (ALS.) 51.76% of EMS calls were in Centerville, 28.70% were in Marstons Mills, 15.72% were in Osterville. The remaining were mutual aid assistance to neighboring communities outside of COMM. 73.9 % of transports were to Cape Cod Hospital. The remaining transports were to Falmouth and Boston-area hospitals. The average age of patients requiring EMS was 64 years of age and, like last year, there was nearly a 50% split between men and women.

Ambulance revenue received in the previous fiscal year, July 1, 2016 through June 30, 2017 was \$1,190,445.32.

This year we have taken an aggressive approach to training with our partners at the Barnstable Police Department. Our staff is honing their skills with Active Shooter Responses and testing how we will work cooperatively should an event occur within our District.

Also of note, we received a generous donation from a local charity for the purchase of the HANDTEVY Pediatric treatment system. The HANDTEVY system provides COMM EMTs and Paramedics with the most up to date training standards in the nation. We feel this system is an asset for the treatment of our pediatric population.

This District is fortunate to have a combined total of more than 800 years of experience providing acute medical care. In an effort to keep improving, we employ an intense Quality Improvement/ Quality Assurance program. We welcome all feedback regarding your experience and interaction with our service. Feel free to contact me at: JDAVERN@COMMFIREDISTRICT.COM.

As always, we offer free blood pressure checks at all 3 stations and a sharps collection program at our headquarters. Last spring we reenergized our car seat installation program with 4 new installers completing training. Since then we have welcomed 95 caregivers to our station ensuring a safe ride for our littlest citizens.

### **Dive Team**

Established in 1986, the COMM FD Underwater Search and Recovery team is the oldest continually operating public safety dive unit on Cape Cod. The team is comprised of 15 department members, of which ten are diver/tenders and five are trained specifically as support tenders. The team trains twelve months per year, in all types of weather conditions, at various water bodies within the District.

The team utilizes fully-encapsulated systems including full facemasks and dry suits to protect the diver from cold exposure as well as hazardous materials such as body fluids and fuel. The majority of diving evolutions are in low to no visibility due to heavy mud and silt conditions found in most lakes, ponds, bays and rivers on Cape Cod. A Tender's job is to direct diving search patterns through wireless communication systems, as well as a tether-based communications language using line pull signals.

The unit is activated for all reports of missing swimmers, persons through the ice, and boating accidents (with reports of persons in the water.) It has made many victim recoveries from drownings due to swimming and boating casualties, jumping accidents, and sunken vessel entrapment.

In a collaborative effort and to maximize resources, the C-O-MM and Hyannis Fire Departments have unified their team's operating procedures, training schedules and response agreements, and are operating as a cohesive unit to protect the residents of the two districts. Together, the teams work and train closely with the Town of Barnstable Harbormaster's Office, and support the Barnstable Police Department with water-based searches for crime scene evidence.

### **Training**

Once again COMM Firefighters have had a busy year learning new skills and techniques and maintaining their current ones. This past year we conducted training in both classroom and hands-on, practical evolutions. Topics included Motor Pump Operations, Aerial Ladder Operations, Ground Ladder, Self-Contained Breathing Apparatus (SCBA), Vehicle Extrication, Rapid Intervention Training, Firefighter Safety & Survival Techniques, Fire Ground Operations and SOG's, Tools and Equipment Reviews, SOG's.

In addition to our required training we also run many shift- or station-specific drills such as Area and Building Familiarization. We very much appreciate the support we receive from our residents and local businesses that help us maintain our abilities.

### **Dispatch**

2017 was the busiest on record, with 4519 calls for emergency service dispatched from the Dispatch Center and handled by COMM Fire and Rescue apparatus and personnel. In addition, 824 calls were handled for the Cotuit Fire District in 2017 for a total dispatch of 5343 calls during the year. In contrast, the total dispatch call volume a decade ago (2007) was 4682. Of the 4519 District calls handled by COMM personnel and apparatus:

EMS calls:	3085
Fires/Fire related:	197
Service calls:	322

Other calls: 915

The Dispatch Center also provides an off-hours answering point and dispatching services for the COMM Water Department as well as public reception and security monitoring for all activities at COMM Headquarters.

There were no personnel changes in 2017, with the Communications Center staffed 24/7 by four full-time Dispatchers, all certified as Telecommunicators and Emergency Medical Dispatchers by the Association of Public Communications Officials (APCO) In addition, there are 5 Permanent Firefighters and 1 retired Dispatcher trained and available to take shifts as needed to cover vacations and other time off.

The only major change to equipment in the Communications Center in 2017 was the implementation in June of Next Generation 911, which provided upgraded hardware, software, and training for the Department's role as a Secondary Public Service Answering Point. (PSAP) The Primary PSAP for the Town of Barnstable remains at the Barnstable Police Department, which transfers fire and rescue related calls to the appropriate department.

To conclude, this past year, like the 90+ years prior, it has been our privilege to serve the citizens of Centerville, Osterville and Marstons Mills. In the coming year we promise to strive for excellence every time you call and every time we are needed. Again, with appreciation,

Michael J. Winn  
Chief of Department

Mark Macallister  
Fire Commissioner, Chairman

Edward Riley  
Fire Commissioner

Scott Frank  
Fire Commissioner



## Centerville - Osterville - Marstons Mills Professional Firefighters Local 2346

1875 Falmouth Road, Centerville, MA 02632

(508) 790-2387

[local2346@onemail.com](mailto:local2346@onemail.com)



The men and women of Centerville Osterville Marstons Mills Firefighters Local 2346, would like to take the time to thank the residents, Prudential Committee, Fire Commissioners, and C.O.M.M. Fire District administration for your past, present and future support of the district employees. Without your continued support, we would not be able to provide the community with premier fire protection and EMS service to both the residents and businesses of our beautiful community.

Over the last year the members of Local 2346 have provided the best emergency response and customer service possible. Our continued mission is to be the best trained Fire and EMS providers in the region. This would not be possible without the continued support and training provided by the administration of the C.O.M.M. Fire Department. We maintain not only the state required certifications for Emergency Medical Services, but continually train to be at the forefront of firefighter technology.

In addition to these services we have a Dive/Rescue Team who are active throughout the year with training as well as assistance to all Cape Cod Fire Departments and Cape Cod Law Enforcement. We have trained extensively on the C.O.M.M. FD Marine 310 fire boat and all three C.O.M.M. Fire Stations have the training and capability to perform open water rescues and recoveries.

We now also have Members of Local 2346 who participate in S.W.A.T. Medic Training and deployment with the Cape Wide S.W.A.T. Team and look forward to an evolving relationship with our local law enforcement.

Several members of the C.O.M.M. Firefighters Local 2346 are instructors with the Cape and Islands EMS Organization and the Barnstable County Fire Academy. This ensures that current Fire/EMS providers are the best trained in Massachusetts. This also assists the providers of the future who will have a strong support system as they progress through their careers. The department members collaborate with Barnstable High School which offers an intern program that allows Senior High School students to observe day to day operations and emergency responses within the district.

C.O.M.M. Firefighters Local 2346 has participated in fundraisers such as the Muscular Dystrophy Association Boot Drive and the Homeless for The Holidays program. This provides local families in the community during their time of need with assistance.

As always, the employees of the Centerville Osterville Marstons Mills Local 2346 look forward to servicing the needs of the district. We remain prepared for your call 24 hours a day.

Edward J. Dalbec

President

Local 2346

C.O.M.M. Firefighters

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS  
WATER DEPARTMENT  
P.O. BOX 369 – 1138 MAIN STREET  
OSTERVILLE, MASSACHUSETTS 02655  
WWW.COMMWATER.COM**



**OFFICE OF  
BOARD OF WATER COMMISSIONERS  
WATER SUPERINTENDENT  
TEL. No. 508-428-6691  
FAX No. 508-428-3508**

Scott E. Crosby, Chairman  
Peter Hansen, Vice Chairman  
Kevin Medeiros, Clerk

**2017-2018 PERSONNEL**

Craig A. Crocker, Superintendent (1992)\*  
Glenn E. Snell, Assistant Superintendent (2013)\*  
Judith E. Winfield (1982)  
Jamie R. Hylas (1987)\*  
Samuel A. Nickerson (1990)\*  
Kevin J. Ferguson (1994)\*  
Roger P. Raymond (1998)\*  
T. Chatham Fawkes (2001)\*  
Matt Pistone (2002)\*  
Beth Flick (2004)  
Timothy Picard (2005)\*  
Luke White (2016)\*  
Serena Chase (2016)

\* State Certified Drinking Water Operators

## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS**

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. Also, the Massachusetts Department of Environmental Protection is proposing to cut our permitted withdrawal amount thus effectively forcing us to impose mandatory restrictions and to possibly restrict new connections. For information and materials on conserving water contact our office at 428-6691 or visit our web site ([www.commwater.com](http://www.commwater.com)).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well-being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

### **Public Relations**

The Department mailed out the annual Water Quality Report along with the January 2018 water bills. The report contains information on the safety and quality of water for the year 2017. Please visit our website, District office, village library or call to see an *updated copy* for your review. If you have any questions or suggestions please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries and Post Offices within the villages. Please visit our redeveloped web site ([www.commwater.com](http://www.commwater.com)) which provides information and services.

Again, for 2018, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 6:00 AM and 6:00 PM.
- Residents living in homes on the odd numbered sides of streets are asked to water lawns and gardens on odd numbered days only. Residents residing on even numbered sides of streets are requested to water lawns and gardens on even numbered days.
- Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast make adjustments to your watering schedule to minimize water consumption.
- Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
- Install rain sensor shutoff devices on automatic irrigation systems.

Water Conservation kits are available at no charge upon request. Use water wisely!

### **Budget & Water rates**

The water rates can be found at [www.commwater.com](http://www.commwater.com). Once again, we are pleased to present a budget without the need for an increase in water rates. We rely on revenue derived from water rates and fees to operate and fund capital improvements. This policy demands that we make every effort to operate efficiently. Our FY2019 budget reflects increased Department efficiency while continuing with the upkeep of necessary infrastructure improvements and preparing for the future. The budget has prioritized spending in all areas of operations. Again, we have seen increases (10%) in health care costs. The FY2019 operations and maintenance budget has increased 1.66%. However, overall total expenditures are down 15% compared to last fiscal year.. However, overall total expenditures are down 15% compared to last fiscal year.

### **Pump Stations and Equipment**

In 2017 we recorded withdrawals over a Billion gallons for the year. The equipment performed well with no major problems. In fact, the equipment is in excellent condition due to regular maintenance and scheduled replacement. The Annual well cleaning and performance testing has allowed us to identify pumping equipment that is not operating efficiently and correct any problems. For FY2019, we will continue to upgrade and install equipment which will provide for a more reliable central control system. Also, more upgrades are necessary to the thirty-eight year old facility located at the Tower Hill Rd (Osterville) concrete reservoir Tank. Our goal will be to automate operations utilizing the existing building and tank to move the water in & out in a more timely and efficient manner. Also, to meet the needs of our growing community, we are proposing an article for additional funds necessary to construct the new pumping facility (Hayden 23).

### **Distribution System Expansion & Improvements**

Our consumption breakdown is 81% residential, 12% commercial, 3% municipal, and 4% unaccounted. We are pleased to report that the water supply system received a Class 1 rating (highest) from Insurance Services Office Inc. (ISO) from the last conducted Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties.

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred sixty residential lots over the past ten years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to those streets.

An emergency interconnection facility was installed by the Hyannis Water system at the intersection of Phinney's Lane and Longview Dr. (Cent.) The facility will allow the sale of water from one system to the other. An agreement is in place for COMM to supply Hyannis, until improvements are completed at some of their wells.

Our annual flushing program is underway. We should have the entire distribution system, completed by June 10th. We apologize for the inconvenience of this imperative service.

### **Cross- Connection Program**

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is directly or indirectly connected to a nonpotable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum breakers to prevent back siphonage. Throughout the District there are 173 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

### **Control your costs: home leak detection**

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red diamond-shaped dial on the head of the meter. Turn off all water fixtures and look at the red dial. If the dial is moving there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic irrigation systems is also a good water saving idea. Residents need to learn as much as possible about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

### **Water Quality Sampling**

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 80 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

### **Training**

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer’s office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

Scott E. Crosby, Chairman

Peter Hansen, Vice Chairman

Kevin Medeiros, Clerk

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT  
ANNUAL STATISTICS  
2017 ANNUAL PUMPAGE**

January	39,145,000
February	35,721,000
March	43,430,000
April	53,592,000
May	95,408,000
June	154,457,000
July	206,696,000
August	191,716,000
September	115,856,000
October	77,275,000
November	45,742,000
December	40,859,000

**2017 TOTAL    1,099,897,000 GALLONS**

**FACTS ABOUT YOUR SYSTEM**

Maximum Day: July 3, 2017 – 8,852,000 Gallons

Maximum Week: June 30th – July 7th, 2017 – 53,613,000 Gallons

18 – New Services installed in 2017

12,179 – Service connections

209 – Services repaired/replaced in 2017

(0.31) Miles of new & replaced water main installed in 2017

252.76 – Total miles of water mains

2,000 – Hydrants in service

226 – Hydrants repaired in 2017

4,750 – Work orders issued

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources

**FY2019**

**Proposed Budgets**

**And**

**Articles**

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**  
**PRUDENTIAL OPERATION BUDGET**

	Appropriated FY2017	Appropriated FY 2018	Proposed FY 2019	AMT OF INC. OR (DEC)	% INC OR DEC
<b>SALARIES (52 Week Pay Year):</b>					
PRUDENTIAL COMMITTEE	10,000.00	10,000.00	10,000.00	0.00	0.00%
CLERK/TREASURER	83,038.00	85,529.00	88,619.00	3,090.00	3.61%
ASST. TO CLERK/TREASURER	40,000.00	40,560.00	42,848.00	2,288.00	5.64%
ACCOUNTANT/CONSULTANT	0.00	0.00	15,000.00	15,000.00	100.00%
LONGEVITY PAY	1,578.00	1,626.00	1,675.00	49.00	3.01%
PART-TIME	4,500.00	4,500.00	4,500.00	0.00	0.00%
OVERTIME (Office Staff)	2,000.00	2,000.00	2,000.00	0.00	0.00%
TAX COLLECTOR	2,500.00	2,500.00	2,500.00	0.00	0.00%
MODERATOR	300.00	300.00	300.00	0.00	0.00%
<b>Subtotal District Salaries</b>	<b>143,916.00</b>	<b>147,015.00</b>	<b>167,442.00</b>	<b>20,427.00</b>	<b>13.89%</b>
<b>DISTRICT EXPENDITURES:</b>					
GROUP INSURANCE	<b>2,443,425.00</b>	<b>2,656,767.00</b>	<b>2,768,241.00</b>	<b>111,474.00</b>	<b>4.20%</b>
BC/BS	2,092,752.00	2,294,548.00	2,396,047.00	101,499.00	4.42%
MEDEX	125,125.00	134,483.00	137,902.00	3,419.00	2.54%
DENTAL	110,160.00	109,336.00	112,395.00	3,059.00	2.80%
LIFE	2,500.00	2,500.00	2,500.00	0.00	0.00%
MEDICARE	110,188.00	113,200.00	116,397.00	3,197.00	2.82%
SOCIAL SECURITY	2,700.00	2,700.00	3,000.00	300.00	11.11%
RETIREMENT ASSESSMENT	1,276,502.00	1,338,676.00	1,428,123.00	89,447.00	6.68%
INSURANCE	290,000.00	291,050.00	307,020.00	15,970.00	5.49%
FINANCIAL ADVISOR/BANKING	2,500.00	2,500.00	3,000.00	500.00	20.00%
PRINTING & ADVERTISING	11,000.00	11,000.00	12,000.00	1,000.00	9.09%
STREETLIGHTS	150,000.00	100,000.00	75,000.00	(25,000.00)	-25.00%
<b>Subtotal District Expenditures</b>	<b>4,173,427.00</b>	<b>4,399,993.00</b>	<b>4,593,384.00</b>	<b>193,391.00</b>	<b>4.40%</b>
CONTINGENCY FUND	40,000.00	40,000.00	40,000.00	0.00	0.00%
EDUCATION & PROF. DUES	5,200.00	9,500.00	9,500.00	0.00	0.00%
PROFESSIONAL FEES	48,000.00	48,000.00	50,000.00	2,000.00	4.17%
TELEPHONE (Local, Long Dist & Computer T-1 )	2,500.00	2,000.00	2,000.00	0.00	0.00%
OFFICE SUPPLIES	6,000.00	6,000.00	5,000.00	(1,000.00)	-16.67%
OFFICE EQUIPMENT & SERVICES	4,300.00	4,000.00	4,000.00	0.00	0.00%
<b>Subtotal Office Expenses</b>	<b>106,000.00</b>	<b>109,500.00</b>	<b>110,500.00</b>	<b>1,000.00</b>	<b>0.91%</b>
<b>PRUDENTIAL/TREASURER OFFICE EXPENSES:</b>	<b>4,423,343.00</b>	<b>4,656,508.00</b>	<b>4,871,326.00</b>	<b>214,818.00</b>	<b>4.61%</b>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**  
**INFORMATION SYSTEM BUDGET**

	Appropriated FY 2017	Appropriated FY 2018	Proposed FY 2019	AMT OF INC. OR (DEC)	% INC OR DEC
<b>EXPENSES</b>					
COMPUTER SYSTEMS - IT SUPPORT SERVICES	132,000.00	138,000.00	138,000.00	0.00	0.00%
COMPUTER SYSTEMS - INTERNET SERVICE	3,500.00	3,500.00	13,500.00	10,000.00	285.71%
COMPUTER SYSTEM - SOFTWARE MAINTENANCE	35,500.00	35,500.00	35,500.00	0.00	0.00%
LEGAL & PROFESSIONAL	25,000.00	25,000.00	15,000.00	(10,000.00)	-40.00%
SUPPLIES	1,000.00	1,000.00	1,000.00	0.00	0.00%
TELEPHONE SYSTEM SERVICE	5,000.00	5,000.00	5,000.00	0.00	0.00%
COMPUTER SYSTEM - EQUIPMENT MAINTENANCE	15,000.00	15,000.00	15,000.00	0.00	0.00%
<b>INFORMATION SYSTEMS BUDGET TOTALS</b>	<b>217,000.00</b>	<b>223,000.00</b>	<b>223,000.00</b>	<b>0.00</b>	<b>0.00%</b>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**  
**FIRE MAINTENANCE AND OPERATION BUDGET**

	<b>Appropriated FY 2017</b>	<b>Appropriated FY 2018</b>	<b>Proposed FY2019</b>	<b>AMT OF INC. OR (DEC)</b>	<b>% INC OR DEC</b>
<b>APPARATUS &amp; REPAIR</b>					
A. Personnel & Training	80,850.00	80,850.00	80,850.00	0.00	0.00%
B. Vehicle Repair & Maint	170,000.00	170,000.00	170,000.00	0.00	0.00%
C. Firefighter Equipment	96,400.00	98,000.00	99,000.00	1,000.00	1.02%
D. EMT Equipment	129,050.00	129,050.00	139,050.00	10,000.00	7.75%
E. Fire Prevention	7,700.00	7,700.00	7,700.00	0.00	0.00%
<b>TOTAL APPARATUS &amp; REPAIR</b>	<b>484,000.00</b>	<b>485,600.00</b>	<b>496,600.00</b>	<b>11,000.00</b>	<b>2.27%</b>
<b>BUILDING &amp; UPKEEP</b>					
A. Station & Office Supplies	21,800.00	21,800.00	21,800.00	0.00	0.00%
B. Bldg Services & Contracts	37,300.00	37,300.00	37,300.00	0.00	0.00%
C. Bldg & Grounds Supplies	68,500.00	68,500.00	68,500.00	0.00	0.00%
<b>TOTAL BUILDING &amp; UPKEEP</b>	<b>127,600.00</b>	<b>127,600.00</b>	<b>127,600.00</b>	<b>0.00</b>	<b>0.00%</b>
NATURAL GAS, PROPANE, #2 OIL	57,400.00	57,400.00	57,400.00	0.00	0.00%
ELECTRICITY	88,600.00	88,600.00	88,600.00	0.00	0.00%
TELEPHONE & COMMUNICATIONS	34,000.00	34,000.00	34,000.00	0.00	0.00%
LEGAL SERVICES	20,000.00	20,000.00	25,000.00	5,000.00	25.00%
AMBULANCE BILLING	52,000.00	52,000.00	52,000.00	0.00	0.00%
<b>TOTAL OTHER DEPT EXPENSES</b>	<b>252,000.00</b>	<b>252,000.00</b>	<b>257,000.00</b>	<b>5,000.00</b>	<b>1.98%</b>
<b>SALARIES</b>					
FIRE CHIEF	135,000.00	137,368.32	137,368.32	0.00	0.00%
DEPUTY CHIEF	115,000.00	117,893.32	117,893.32	0.00	0.00%
ADMINISTRATIVE PERSONNEL	128,000.00	147,000.00	147,000.00	0.00	0.00%
PERMANENT FIREFIGHTERS	4,458,750.00	4,589,500.00	4,589,500.00	0.00	0.00%
DISPATCHERS	257,874.17	264,966.17	264,966.17	0.00	0.00%
PERMANENT FF CALLBK & OT	999,375.00	999,375.00	999,375.00	0.00	0.00%
DISPATCH/ADMIN SICK/VAC/OT	43,050.00	43,050.00	43,050.00	0.00	0.00%
HOLIDAY PAY (PERM FF & DISP)	222,835.00	228,962.00	228,962.00	0.00	0.00%
FIRE COMMISSIONERS-(\$3000 per commissioner)	9,000.00	9,000.00	9,000.00	0.00	0.00%
CUSTODIAN	47,843.00	41,600.00	41,600.00	0.00	0.00%
MECHANIC	88,067.00	93,641.60	95,992.00	2,350.40	2.51%
MECHANICAL SERVICES & O.T.	9,000.00	9,000.00	9,000.00	0.00	0.00%
TRAINING PROGRAM DEVELOPMENT	31,000.00	31,000.00	31,000.00	0.00	0.00%
SICK BUYBACK	57,000.00	70,000.00	70,000.00	0.00	0.00%
UNIFORM-PERMANENT FF	48,500.00	48,500.00	48,500.00	0.00	0.00%
UNIFORM-DISPATCHERS	1,500.00	1,500.00	1,500.00	0.00	0.00%
BURNING PERMIT (DISPATCH)	2,000.00	2,000.00	2,000.00	0.00	0.00%
<b>TOTAL SALARIES</b>	<b>6,653,794.17</b>	<b>6,834,356.41</b>	<b>6,836,706.81</b>	<b>2,350.40</b>	<b>0.03%</b>
<b>FIRE DEPARTMENT BUDGET TOTALS</b>	<b>7,517,394.17</b>	<b>7,699,556.41</b>	<b>7,717,906.81</b>	<b>18,350.40</b>	<b>0.24%</b>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT**

**MAINTENANCE AND OPERATION BUDGET**

<b>Operation &amp; Maintenance</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Proposed</b>	<b>AMT OF INC.</b>	<b>% INC</b>
	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>OR (DEC)</b>	<b>OR DEC</b>
CHEMICAL COSTS	245,000.00	250,000.00	250,000.00	0.00	0.00%
D.E.P. ASSESSMENT	8,970.00	9,200.00	10,465.00	1,265.00	13.75%
ELECTRICITY	292,000.00	300,000.00	300,000.00	0.00	0.00%
EQUIPMENT OPERATING EXPENSES	52,000.00	50,000.00	50,000.00	0.00	0.00%
GENERAL OPERATION	104,000.00	105,000.00	110,000.00	5,000.00	4.76%
NEW EQUIPMENT	1,500.00	1,500.00	1,500.00	0.00	0.00%
OFFICE SUPPLIES	48,000.00	48,000.00	48,000.00	0.00	0.00%
PUMP STATIONS	125,000.00	130,000.00	140,000.00	10,000.00	7.69%
SUPPLIES & MATERIALS	51,000.00	51,000.00	51,000.00	0.00	0.00%
TELEPHONE	11,000.00	11,000.00	11,000.00	0.00	0.00%
WATER SYSTEM	126,000.00	128,000.00	128,000.00	0.00	0.00%
PROFESSIONAL FEES	10,000.00	8,000.00	8,000.00	0.00	0.00%
<b>SALARIES</b>			* contract year		
SUPERINTENDENT	104,960.00	108,110.00	109,900.00	1,790.00	1.66%
ASST SUPERINTENDENT	83,000.00	85,490.00	87,200.00	1,710.00	2.00%
PUMP STATION OPERATOR	62,570.00	64,450.00	65,500.00	1,050.00	1.63%
METER TECHNICIAN	68,600.00	70,700.00	71,500.00	800.00	1.13%
WATER TECHNICIANS (6)	294,270.00	303,100.00	308,750.00	5,650.00	1.86%
OFFICE PERSONNEL (3)	144,500.00	148,850.00	151,185.00	2,335.00	1.57%
PART TIME HELP	0.00	0.00	0.00	0.00	0.00%
OVERTIME & LONGEVITY	102,500.00	105,600.00	109,000.00	3,400.00	3.22%
WATER COMMISSIONERS-\$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
<b>BUDGET TOTALS</b>	<b>1,943,870.00</b>	<b>1,987,000.00</b>	<b>2,020,000.00</b>	<b>33,000.00</b>	<b>1.66%</b>
Prudential Costs, Group Health & Business Ins.	<b>672,823.25</b>	<b>741,110.64</b>	<b>813,448.48</b>	<b>72,337.84</b>	<b>9.76%</b>
<b>TOTAL BUDGET</b>	<b>2,616,693.25</b>	<b>2,728,110.64</b>	<b>2,833,448.48</b>	<b>105,337.84</b>	<b>3.86%</b>

## WATER DEPARTMENT BUDGET &amp; ARTICLES FY2019

## EXPENSES

[illegible]

**May 15, 2018**

**NOTICE OF THE ANNUAL MEETING  
AND  
ANNUAL MEETING WARRANT**

**Centerville-Osterville-Marstons Mills Fire District**

**Town of Barnstable**

**Commonwealth of Massachusetts**

**To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:**

**Greetings:**

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 14, 2018, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years  
One Water Commissioner for three years  
One Fire Commissioner for three years  
One Moderator for three years

And to meet on Tuesday, May 15, 2018, at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, at 7:00 p.m., to act upon the following articles:

**ARTICLE #1.** To accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners.

**Requested by the Prudential Committee  
The Prudential Committee Recommends Acceptance**

**ARTICLE #2.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$2,969.25 or some other sum for unpaid bills for the prior fiscal year.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article is to raise monies for medical bills received for on the job injuries of the firefighters after the close of the fiscal year of 2017. This article requires a four fifths majority vote.*

**ARTICLE #3.** To see if the District will vote to raise and appropriate the sum of \$4,057,877.52 and to transfer from income of the Water Department \$813,448.48 or some other sum for the ordinary operating expenses of the Prudential Committee for Fiscal Year 2019, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Prudential Committee totaling \$4,871,326.00, as shown in the book.*

**ARTICLE #4.** To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$2,020,000.00 or some other amount for the ordinary operating expenses of the Water Department for Fiscal Year 2019, or to take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Board of Water Commissioners totaling \$2,020,000.00 as shown in the book.*

**ARTICLE #5.** To see if the District will vote to raise and appropriate the sum of \$6,339,993.31 and transfer from the income of the Ambulance Account the sum of \$1,377,913.50 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2019, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Fire Department totaling \$7,717,906.81 as shown in the book.*

**ARTICLE #6.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$223,000.00 or some other amount for Fiscal Year 2019 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Information Systems Department totaling \$223,000.00, as shown in the book.*

**ARTICLE #7.** To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$244,720.22, to pay maturing debt of the Fire District incurred by or for the Water Department; and to raise appropriate the sum of \$150,000.00 for other maturing District debt, for an aggregate total of \$394,720.22 for Maturing Debt, as it becomes due and payable during Fiscal Year 2019, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the payments for the maturing debt that will become due during fiscal year 2019.*

**ARTICLE #8.** To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$36,087.40, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$7,150.00 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$43,237.40, for the payment of Accruing Interest on debt as it becomes due and payable during Fiscal Year 2019, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the payments for the interest that accrue and become due during fiscal year 2019.*

**ARTICLE #9.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District, for the fiscal year ending June 30, 2019, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for their expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.*

**ARTICLE #10.** To see if the District will vote to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2018.

**Requested by the Prudential Committee**  
**Recommended by the Prudential Committee**

***Explanation:** It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.*

**ARTICLE #11.** To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2019, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**Requested by the Prudential Committee**  
**Recommended by the Prudential Committee**

***Explanation:** These are agreements between banking institutions and the District treasurer for services provided by the banks in consideration for funds on deposit. The Commissioner of Revenue of Massachusetts approves this form of agreement for such procedures.*

**ARTICLE #12.** To see if the District will vote to raise and appropriate pursuant to Massachusetts General Law, Chapter 40, Section 5C, a sum of money to be added to the Reserve Fund to ensure a total Reserve Fund not in excess of 5% of the receipts, rates and service fees from the Fiscal Year ending June 30, 2019, pursuant to Massachusetts General Law, Chapter 40, Section 5C, or take any other action thereon.

**Requested by the Prudential Committee**  
**Recommended by the Prudential Committee**

***Explanation:** This fund is a reserve that may be expended by vote of the Prudential Committee to meet extraordinary or unforeseen obligations and imperatives. While this is not directly appropriated to a particular use, transfers may be voted from time to time of all or any portion of the fund, to meet exigencies. An example of its use in the past has been for emergency repairs.*

**ARTICLE #13.** To see if the District will vote to raise and appropriate and/or transfer the sum of \$250,000.00 or some other sum for deposit to the Other Post-Employment Benefits (OPEB) Liability Trust on account of the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee**  
**Recommended by the Prudential Committee**

***Explanation:** This article would raise funds to fulfill our obligation of reserving monies every fiscal year for the unfunded liability of the District for the Other Post-Employment Benefits Liability Trust Fund, as currently determined by our actuarial study completed for June 30, 2014 to meet the standards of GASB 45.*

**ARTICLE #14.** To see if the District will vote to raise and appropriate the sum of \$25,000.00 to purchase and implement hardware and software upgrades to the District network computer system, said funds to be expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *The funding of this article will allow the continued upgrading of older hardware and aging software, as well as continuing to maintain system security.*

**ARTICLE #15.** To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$436,099.80 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant relocations, replacement of undersize and older piping, water main extensions, and other related upgrades on Crystal Lake Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the Department to subcontract related water installations and improvements through the public procurement process. This will continue the upgrade and maintenance of the Distribution system as necessary and as identified in the Water System Improvement Plan. The amount requested is based on an estimated number of new installations, repairs and the improvements have been coordinated with the Town's re-surfacing plan as necessary. The funds will also maintain staffing levels. Funding for this article is to be transferred and appropriated from water surplus.*

**ARTICLE #16.** To see if the District will vote to transfer and appropriate from the Water Surplus account the sum of \$49,500.00 for the purchase of one (1) four wheel drive dump truck and related equipment, and to sell or trade a 2002 F450 utility truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners with approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the purchase of a new vehicle through the public procurement process and the sale or trade of a high mileage vehicle. The new vehicle will have increased fuel efficiency and safety features. Our mechanic has recommended replacement of the vehicle based on a review of the fleet. Funding will be appropriated from water surplus.*

**ARTICLE #17.** To see if the District will vote to transfer and appropriate from the Water Surplus account the sum of \$239,983.23 for the labor and materials necessary to construct a pumping/corrosion control facility, including engineering, radio control equipment, utilities, extending water mains, installing bituminous concrete and all other appurtenant items, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow for the construction of the pumping facility (Hayden #23 located off OLD POST ROAD in Marstons Mills) through the public procurement process. Previous articles have funded the permitting and installation of the well, and a portion of the access road construction. The funds will be transferred and appropriated from water surplus and when added to previous article will make a total of \$1,275,655.53.*

**ARTICLE #18.** To see if the District will vote to transfer and appropriate from the Water Surplus account the sum of \$75,000.00 or such other sum for deposit to the Other Post-Employment Benefits (OPEB) Liability Trust Fund on account of the Water Department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 Rule with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will contribute to the fund established for the liability identified by GASB 45. Funding will be transferred and appropriated from water surplus.*

**ARTICLE #19.** To see if the District will vote to transfer and appropriate from water surplus the sum of \$17,500.00 and re-appropriate from Article #24 from the May 19, 2016 Annual District Meeting the remaining balance of \$13,601.84 for a total sum of \$31,101.84 for the purchase of one (1) four wheel drive pickup truck and related equipment, and to sell or trade a 2008 Chevrolet truck and 2010 Chevrolet truck whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon:

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the purchase of a new vehicle through the public procurement process and the sale or trade of two high mileage vehicles. The new vehicle will have increased fuel efficiency and safety features. Our mechanic has recommended replacement of these vehicles based on a review of the fleet. Funding will be appropriated from water surplus.*

**ARTICLE #20.** To see if the District will vote to authorize the Board of Water Commissioners, with the approval of the Prudential Committee, to enter into a lease agreement with New Cingular wireless PCS, LLC, with its principle offices in Delaware, which lease negotiated by the Board of Water Commissioners and Prudential Committee for the installment and maintenance of wireless communication equipment and facilities under and upon the land and improvements located at Old Stage Road, Centerville, Parcel 107, Map 190, all in accordance with the Response for Proposal received from the proposed lessee and dated April 13, 2018, or take any other action thereon:

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

***Explanation:** The proposal received and evaluated was compared to similar sites and found to be consistent with market rates based on this approach. The ten-year lease has a potential value of \$311,850. The lease has been reviewed and approved for signing by our attorney. This is an effort to generate revenue beyond the water meter. A plan is on file at the Prudential office and the Water Department.*

**ARTICLE #21.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$350,000.00 to purchase one (1) new ambulance and necessary stretcher with loading system, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

***Explanation:** The COMM Fire District has four (4) advanced life support licensed ambulances and one (1) advanced life support fire engine. This ambulance will replace the oldest in the fleet. The cost for this ambulance is higher than previous ones due to the required purchasing of the new stretcher and loading system. This ambulance should serve the District for eight (8) years.*

**ARTICLE #22.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$170,000.00 to fund necessary upgrades to EMS equipment required for the delivery of pre-hospital emergency care and transportation, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

***Explanation:** The funding of this article will allow the upgrade of equipment necessary for the continued delivery of pre-hospital emergency care and transportation. This article will allow the purchase of two (2) new automatic external defibrillators, three (3) Lucas Chest Compression Systems and two (2) new ambulance stretchers and loading systems.*

**ARTICLE #23.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$65,000.00 for the purchase of five (5) Self-Contained Breathing Apparatus (SCBA) and eight (8) comprehensive bunker gear, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *The average cost of a comprehensive set of personal protective equipment (PPE) is approximately \$3,000.00. The average cost of a new self-contained breathing apparatus (SCBA) is approximately \$8,000.00. The COMM Fire District has approximately one hundred (100) sets of personal protective equipment and forty two (42) self-contained breathing apparatus (SCBA) airpaks which will all reach their serviceable life span at the same time. This article will provide for staggered purchasing to replace those items without having to replace the items all at once.*

**ARTICLE #24.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$55,000.00 to purchase a new four-wheel drive sport utility vehicle assigned to the EMS Officer, said funds to be expended under the direction of the Fire Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This vehicle is utilized to support both emergency response and the administrative functions of the Emergency Medical Services Officer and would be replacing a 2008 three quarter ton pickup truck currently in use. The three quarter ton pickup will remain in service as a spare vehicle.*

**ARTICLE #25.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$125,000.00 to purchase necessary state mandated digital radios the department operates daily, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *The Centerville Osterville Marstons Mills Fire District radio system currently operates off of the Massachusetts State Police 800Mghz trunked radio system. This system is currently analog based and will be switching to digital formats within the next five years. COMM Fire anticipates a total project cost of \$500,000.00 to switch all radios from analog to digital and seeks this funding to minimize the financial impact when it is required.*

**ARTICLE #26.** To see if the District will vote to amend the District By-Laws by deleting Article III Section 4 the language, “Seventy-Five (75) registered voters of the Centerville-Osterville-Marstons Mills Fire District shall constitute a quorum for the purposes of the annual meeting; provided however that such quorum shall not apply to such parts of any meeting which are devoted exclusively to the election of District officers and fifty (50) registered voters of the District shall constitute a quorum for the purpose of a special meeting.”, and insert in place thereof: “Fifty (50) registered voters of the Centerville-Osterville-Marstons Mills Fire District shall constitute a quorum for the purposes of the annual meeting; provided however that such quorum shall not apply to such parts of any meeting which are devoted exclusively to the election of District officers and twenty-five (25) registered voters of the District shall constitute a quorum for the purpose of a special meeting.”

**HEREOF FAIL NOT** to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this first day of May, in the Year of our Lord, Two Thousand Eighteen.

Prudential Committee

Carlton B. Crocker, Chairman \_\_\_\_\_

John Lacoste \_\_\_\_\_

David V. Lawler \_\_\_\_\_

A TRUE COPY

ATTEST:

\_\_\_\_\_  
Clerk/Treasurer, Judith C. Sprague  
Centerville-Osterville-Marstons Mills Fire District