

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

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2021 ANNUAL REPORT

2022 ANNUAL DISTRICT MEETING



New Pump Station



1926 -2022

ANNUAL ELECTION

Centerville Fire Station
Route 28, Centerville
MONDAY, MAY 16, 2022
8:00 AM – 7:00 PM

ANNUAL MEETING

Centerville Fire Station
Route 28, Centerville
TUESDAY, MAY 17, 2022
7:00 PM

**If you want to vote by Absentee
Ballot please call:**

**Prudential Committee Office
508-790-2395**



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
DISTRICT OFFICERS
PRUDENTIAL COMMITTEE**

Carlton B. Crocker, Chairman	Term Expires 2023
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John A. Lacoste	Term Expires 2024
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David V. Lawler	Term Expires 2022
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CLERK/TREASURER

Krystal Abrams

ASST. CLERK/TREASURER

Alexandra Jackson

BOARD OF WATER COMMISSIONERS

Peter Hansen	Term Expires 2023
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Kevin Medeiros	Term Expires 2024
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Scott Crosby, Chairman	Term Expires 2022
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WATER SUPERINTENDENT

Craig A. Crocker

ASST. WATER SUPERINTENDENT

Glenn Snell

BOARD OF FIRE COMMISSIONERS

Mark Macallister, Chairman	Term Expires 2023
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Douglas Brown	Term Expires 2024
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Edward P. Riley	Term Expires 2022
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FIRE CHIEF

Michael J. Winn

DEPUTY CHIEF

Byron L. Eldridge

INFORMATION SYSTEMS

Richard Sargent/ Thrive

MODERATOR

Charles Sabatt

Term Expires 2024



CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

REPORT OF THE PRUDENTIAL COMMITTEE

The Annual voting and District Meeting will be held at the Centerville Station either under the "Tent" or inside at the station's second floor meeting room, depending on the status of the Covid pandemic as we draw nearer to the month of May. District voting will be held on Monday, May 16, 8:00am-7:00pm. The Annual District meeting will be the following night, May 17, at 7:00pm.

Absentee voting ballots are available by calling the Prudential Office at 508-790-2395 to have a ballot sent to you. May 14, 5:00 p.m. is the deadline for ballots to be returned to the Prudential Office.

SHORTFALL- PRUDENTIAL COMMITTEE EXPLANATION

Early in January 2022 issues related to the fiscal year 2022 tax recap error were discovered. Prior to this time the Department of Revenue set the 2022 residential tax rate at \$1.00 per thousand valuation, an unexpectedly low rate. The Prudential Committee at their February meeting voted to acquire the services of our previous auditor, a CPA, to review the recap situation. When we questioned the DOR (Department of Revenue) and were informed it was too late to rectify this issue for fiscal 2022. There were options available to solve these issues and the Prudential Committee voted NOT to raise these funds in ensuing years, through special legislation. Our newly attained consultant outlined the steps he felt would get us through the shortfall, and this is now in place. The largest burden of the plan falls on the Fire Department, who must now be very conservative with budgeted funds to stay within the shortfall parameters.

SHORTFALL WEATHERING THE STORM

The short term impact of this issue will be on the District's cash flow, since approximately \$3 million will be needed to fund fiscal year 2022. Further, since the first two quarter tax bills for fiscal year 2023 are based on fiscal year 2022 actual bills, we will be hit with an *additional* temporary shortfall. It will not be until the last two quarters of fiscal year 2023 that we will start to recoup these amounts. The District should be able to get through this short term cash issue, given that we take the following initiatives; The District appropriated \$1,000,000.00 in fiscal 2022 for the OPEB Trust Fund, rescinding the remaining \$700,000.00 of this Article, that was not transferred, will account for almost a quarter of the funds needed to recoup the shortfall. In addition, for fiscal year 2022 operating budget, the District needs to keep a firm line on spending for the remainder of the fiscal year. We are also taking a more reserved approach while constructing the upcoming fiscal year's budget to limit any non-general operating expenses. We are also not going to use the free cash certified by DOR for fiscal 2023 so more cash will be available for the daily operations necessary, which would normally be a source of funding. Lastly, a multi-year cash flow analysis was completed by our consultant, which showed that the District is in a strong cash position that we feel comfortable enough that we can weather

the storm. A final note of DOR has suggested that future articles funded from water be reworded to more clearly identify the source of funding so this issue does not happen again. Given the above directed steps of approach, we feel we can navigate through this unfortunate circumstance.

DUTIES

The duties of the Prudential Committee include, but are not limited to, calling elections and District and Special District Meetings, securing short and long term borrowing for all District financing, overseeing fiscal expenditures, approving contracts for goods and services, negotiations for contractual labor agreements and provides for the general direction and supervision of the Information Technology Department. The District currently employs a part time in house technician and an outside provider, Thrive. This combination has proven to be cost-effective with faster response times and overall improved service.

AMBULANCE BILLING

For the past 24 years the Fire Department has benefited from the proceeds of Ambulance billing. The total amount of income as of April 1, 2022 is \$26,987,885.14. In Fiscal Year 2023 those funds will offset the expenses of the ambulance/rescue service by \$1,506,127.43.

In December 2019 the District, through the normal bidding process, selected Coastal Medical Billing and that company will remain as the billing provider in Fiscal 2023.

STREETLIGHTS

We are seeing continued savings in our monthly usage due to the high efficiency, low energy usage of the LED lights. As always we continue to advise you that if you see a malfunctioning streetlight to contact the Prudential Office at (508) 790-2375 extension 2 to report the outage with the pole number and the location.

ENERGY OPTIONS

Gasoline and Diesel

Gasoline and diesel fuel price bids through the Barnstable County Collaborative will not be known until county bids are opened in May (after publication of this report). COMM has again selected the OEP (Operations, Expense and Profit) option. Which means, whatever the price (at the time of delivery) will be “marked-up” above that of a published “Boston low price” posted in the Journal of Commerce on a certain delivery day: Currently, that “marked-up” is 0.1942 for gasoline and 0.166 for diesel. Sprague O.R. LLC. is the District’s provider.

Natural Gas

National Grid has been the District’s gas supplier for many years and seems to be the only game in town. At least until natural gas becomes a biddable procurement. Even a short term provider that would lower our winter rates.

CVEC Power Agreement-Net Metering Credits

The COMM Fire District is in its sixth year of a 20 year agreement with Cape and Vineyard Electric Cooperative, Inc. (CVEC) to purchase net metering credits (NMC) for electricity supplied by Syncarpha Capital, a developer-provider of a ground mounted solar photovoltaic installation in Dartmouth, Massachusetts that provides 2.25 million kilowatts of net metering credits to the Water, Fire and Streetlights of the District. The 2022 dollar value breakdown to date of publication of this book is: Water Department \$59,395.08, Fire Department \$12,961.97, Prudential Streetlights \$3,475.28.

Electric Supply

The District's new provider is Hudson Energy Services, LLC. The 48 month agreement started in January 2022 and will produce an annual estimated volume (KWH) of 2,531,135 at a cost of 0.1180 per (\$KWH)

AUDIT

Our auditors at Roselli, Clark and Associates CPA firm of Woburn, Massachusetts has completed the audit for Fiscal Year 2021. Copies of the audit are available by request at the District office.

LABOR RELATIONS

The very purpose of the COMM District is to service and protect the health, safety and property of the District's citizens, and to provide them with clean, flowing, potable water. This is accomplished only through the dedicated and professional services of the District's employees. Our labor force is our most important asset to ensure emergency response and assistance to the citizens and to ensure a safe and clean water supply.

All COMM Firefighters, Dispatchers, Civilian Union Employees and Water Department Employees are all under contract for the next fiscal year, starting July 1, 2022.

NEW INITIATIVES

The Prudential Committee has established a reserve account, OPEB Liability Trust Fund, beginning in fiscal year 2014 with Bartholomew & Company, to help reduce the unfunded liability of the retirees' future benefits. The Water Department is contributing a portion of the Trust monies attributed to their employees. We are using a very conservative investment policy to protect any funds put into the fund for the future which has proven very beneficial in these rough investing times. This initiative is a necessary step based on GASB (Government Accounting Standards Board) 45 Statement in order to maintain the District's Triple A bond

rating, thus ensuring taxpayers affordable interest rates on our capital improvement programs into the future. We have been carefully watching the current market conditions, only depositing portions of the FY2022 appropriated OPEB funds at a time. Unfortunately, given our unforeseen circumstance with the tax recap for FY2022 we will have to rescind the rest of the appropriated amount that was not deposited for FY2022 to help offset the funds we will be short. Once we have recouped we will be back on track with funding our OPEB Trust. The Prudential Office has fully implemented a new finance software that not only includes accounts payable and payroll but integrates the Water Department's utility program as well. We are fully up and running with all three modules and working through the kinks with the utility software to be able to implement the last and most beneficial aspect, online payments! Additionally, we have been working closely with our IT Director to secure and implement a third party program to provide residents the ability to request and pay for fire inspection permits online.

SIGN OF THE TIMES

With inflation on the rise and so with interest rates it has been extremely difficult to budget for the 2023 fiscal period. There are budgeted items such as electric power, gasoline and diesel, heating fuels, etc, the cost of good clean drinking water in future years- the list goes on and on. We have done our very best to give you, the tax payer/residents cost- effective budgets for fiscal year 2023. Hope to see you at District Meeting.

COMMENTS

The Prudential Committee wants to assure the District Residents that we have unending confidence in the leadership abilities of Chief Winn, Deputy Eldridge and EMS Officer Davern. They are dedicated individuals. So too for the remarkable leadership at the Water Department. Superintendent Craig Crocker and Assistant Glenn Snell. All Commission members, fire fighters, dispatchers, civilian employees, water office personnel and field technicians. And our many thanks to the Prudential Office staff, Clerk Treasurer Krystal Abrams, and Assistant Clerk Treasurer Alexandra Jackson, you people do such a great job – Thank you.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE
Carlton B. Crocker, Chairman
John A. Lacoste
David V. Lawler

PRUDENTIAL OPERATIONS PERSONNEL

Krystal Abrams, Clerk/Treasurer (May, 2016)
Alexandra Jackson, Assistant Clerk/Treasurer (December, 2020)



CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS

The District's computer systems are a necessary and valuable resource utilized in all District departments. The IT Department's mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. Given the critical utilization of technology in emergency responses, it is imperative the system be capable of providing accurate and timely information, in multiple environments and internet connections, and through secure routes.

The District oversees day-to-day IT operations utilizing a part time employee who is knowledgeable with our specific software and hardware needs and by contracting with an outside vendor who maintains our servers, firewalls, backups, security and virus protection. This allows better overall management, security, service and control and provides the District computer system with 24 hour, state of the art security, monitoring, and management. The District departments have 24/7 access to service and troubleshooting help through the in-house employee and IT Service company. Given the emergency nature of our technology use; up to date, well maintained, and quickly repaired IT infrastructure are imperative to providing our services.

The District has made and will continue to make upgrades and changes as needed to keep the system running efficiently and up to date. Some of the projects completed in the past fiscal year include:

- Replacement of all district firewalls.
- Installation of a cellular internet connection to the Centerville station with automatic failover in the event of primary internet disruption.
- Continued implementation of the RedNMX software platform for the Fire Department. Our dispatch, reporting, personnel scheduling, and Fire Inspection modules have been completed and are working well.
- Upgrading of Mobile Data Terminals. All Fire apparatus have received replacement terminals during the past two years. These computers allow for communication between dispatch and emergency crews, providing mapping, dispatching, property information, patient care reporting and data transmission. Vehicles also have access to Incident management, Hazardous materials, electric vehicle battery shutoff locations, and software that monitors and locates firefighters wearing SCBA's.
- We continue to work towards implementation of online bill payments for Water Department bills and Fire department inspection permitting.
- We continue to refine our IT department, ensuring the combination of in-house and outside IT support best protect and maintain our systems.
- We have moved our mail server and spam filter to Microsoft Office 365.

The next year's projects for FY 2023 include.

- Upgrading and reorganizing our server environment for better efficiency and security.
- Revamping and updating our websites to allow for online bill and permit payment.
- Completion of software platform upgrades to Water, Prudential, and Fire departments.

THE CURRENT IT NETWORK CONSISTS OF THE FOLLOWING:

- 42 workstations, 10 mobile computers, 9 tablets.
- 7 servers, including 2 main server, 1 back-up server and 4 virtual servers.
- 4 firewalls, one firewall to handle each facility, water dept. and 3 fire stations.
- Internet access with primary provider Comcast, cellular backup, and cellular data connections for mobile use.
- Microsoft Office 365.

Respectfully Submitted for the
INFORMATION SYSTEMS,
Byron L. Eldridge, Deputy Chief

May 18, 2021

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

In accordance with the foregoing Warrant, the ninety-fifth Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the Centerville Fire Station outside in a Tent, 1875 Falmouth Road, Centerville, Massachusetts, on Tuesday, May 18, 2021 at 7:00 p.m.

Moderator Charles M. Sabatt called the meeting to order at 7:00 p.m., as no quorum was necessary, Krystal Abrams, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, the reading of the individual Articles of the Warrant was omitted.

Acting Under:

ARTICLE #1. Upon a motion duly made and seconded, it was unanimously voted to hear and act upon the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners, all as printed in the Annual Report.

ARTICLE #2. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$4,369,721.82 and transfer from the income of the Water Department the sum of \$784,826.18 for a total appropriation of \$5,154,548.00 for Fiscal Year 2022 for the ordinary operating expenses of the Prudential Committee, to be expended under the direction of said Committee.

ARTICLE #3. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$2,090,000.00 for the ordinary operating expenses of said Water Department for Fiscal Year 2022.

ARTICLE #4. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate \$7,015,638.40 and transfer from ambulance funds \$1,294,507.41 for a total of \$8,310,145.81 for the ordinary operating expenses of the Fire Department for Fiscal Year 2022.

ARTICLE #5. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$245,252.00 for Fiscal Year 2022 for the ordinary operating expenses of the Information Systems Department to be expended under the direction of the Prudential Committee.

ARTICLE #6. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$119,636.00 to pay

Maturing Debt of the Fire District incurred by or for the Water Department; as it becomes due and payable during Fiscal Year 2022.

ARTICLE #7. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the Water System Development Charges the sum of \$26,884.63 for the Interest on the debt of the Fire District incurred by or for the Water Department; as it becomes due and payable during Fiscal Year 2022.

ARTICLE #8. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$36,785.00 to be paid, in accordance with M.G.L. c41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District for the Fiscal Year ending June 30, 2022, said funds to be expended under the direction of the Prudential Committee.

ARTICLE #9. Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2021.

ARTICLE #10. Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2022, as permitted by the Massachusetts General Laws Chapter 44, Section 53F, as amended.

ARTICLE #11. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of \$1,000,000.00 from Free Cash to deposit into the Other Post-Employment Benefits (OPEB) Liability Trust on account of the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee.

ARTICLE #12. Upon a motion duly made and seconded, it was unanimously voted to adopt and accept the provisions of Section 20 of Chapter 32B of the Massachusetts General Laws, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other-Post-Employment-Benefits Liability Trust Fund; to authorize the Prudential Board and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund accordance with the Prudent Investor Rule established under Chapter 203C of the Massachusetts General Laws.

ARTICLE #13. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of \$50,000.00 from Free Cash to purchase and implement hardware and software upgrades to the District network computer system, said funds to be expended under the direction of the Prudential Committee.

ARTICLE #14. Upon a motion duly made and seconded, it was unanimously voted to raise or borrow and appropriate the sum of \$371,000.00 for the purchase of a new ambulance and related equipment for the District. The ambulance will replace a front line ambulance purchased in 2013 and include a power-load system, a power cot, and include trade allowance for a 2009 ambulance

currently in-service, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee.

ARTICLE #15. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from Free Cash the sum of \$65,000.00 for the purchase of a new Chief's/Command Vehicle, said funds to be expended under the direction of the Board of Fire Commissioners, with approval of the Prudential Committee.

ARTICLE #16. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from Free Cash the sum of \$65,000.00 for the purchase of a new ½ ton pick-up truck for the Duty Officer. The existing Tahoe assigned to this position will be repurposed and utilized by Fire Prevention, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee.

ARTICLE #17. Upon a motion duly made and seconded, it was unanimously voted to raise or borrow and appropriate the sum of \$17,000.00 for the purchase of NFPA 1582 physicals for all members of COMM Fire, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee.

ARTICLE #18. Upon a motion duly made and seconded, it was unanimously voted to raise or borrow and appropriate the sum of \$132,000.00 for the purchase of four (4) cardiac monitors, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee.

ARTICLE #19. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$359,231.76 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant relocations, replacement of undersize and older piping, water main extensions, and other related upgrades on Strawberry Hill Road and other ways within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #20. Upon a motion duly made and seconded, it was unanimously voted to borrow (including any borrowing from the Massachusetts Water Pollution Abatement Trust, or elsewhere an amount up to \$600,000) and/or transfer and appropriate from water surplus \$250,000.00, for a total up to \$850,000 or any other sum, for the design, permitting, inspection, testing and acquisition or leasing of related appurtenances for the installation of a pressure filtration system to be located at the Old Craigville Rd, Centerville site, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of Prudential Committee.

ARTICLE #21. Upon a motion duly made and seconded, it was unanimously voted to borrow (including any borrowing from the Massachusetts Water Pollution Abatement Trust, or elsewhere) the sum of \$450,000.00 and/or transfer and appropriate, (including re-appropriation of the remaining balances from Article 17 of the May 2016 District Meeting in the amount of \$38,165.26 and from Article 22 of the May 2017 District Meeting in the amount of \$75,275.99), for a total re-appropriation \$113,441.25, for the labor and materials necessary to construct a pumping/corrosion control facility, including engineering, water testing, radio control equipment, utilities, extending water mains, installing bituminous concrete and all other

appurtenant items; said funds to be expended under the direction of the Board of Water Commissioners, with approval of Prudential Committee.

ARTICLE #22. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from Water income the sum of \$75,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust fund to apply to the Water Department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 rule with the approval of the Prudential Committee.

ARTICLE #23. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the Stabilization Fund the sum of \$113,782.25, to the reserve fund said funds to be expended under the direction of the Board of Water Commissioners, with approval of Prudential Committee, pursuant to Massachusetts General Laws, Chapter 40, Section 5C.

ARTICLE #24. Upon a motion duly made and seconded, it was unanimously voted to borrow (including borrowing a sum from the Massachusetts Water Pollution Abatement Trust or elsewhere) and/or transfer and appropriate from water surplus the sum of \$250,000.00 for the design, engineering, inspection, testing, and permitting for the future installation of an iron & manganese treatment facility to be located at the Hayden wellfield located off Old Post Road, Marstons Mills, said funds to be expended under the direction of the Board of Water Commissioners, with approval of the Prudential Committee.

ARTICLE #25. Upon a motion duly made and seconded, it was unanimously voted to appropriate from Free Cash the sum of \$100,000.00 for the Stabilization Fund for future purchase of high cost Fire Department vehicles and equipment, with approval of the Prudential Committee.

Upon a motion duly made and seconded, it was unanimously voted to adjourn the Annual District Meeting at 7:36 p.m.

A TRUE COPY ATTEST:

Clerk/Treasurer, Krystal Abrams
Centerville-Osterville-Marstons Mills Fire District

October 6, 2021

**NOTICE OF THE SPECIAL DISTRICT MEETING
AND
SPECIAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

In accordance with the foregoing Warrant, the Special District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the Centerville Fire Station outside in a Tent, 1875 Falmouth Road, Centerville, Massachusetts, on Wednesday, October 6, 2021 at 5:00 p.m.

Moderator Charles M. Sabatt called the meeting to order at 5:09 p.m., no quorum was necessary, Krystal Abrams, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, the reading of the individual Articles of the Warrant was omitted.

Acting Under:

ARTICLE #1. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate and/or transfer from available funds the sum of \$4,216.04 or some other sum for unpaid bills for the prior fiscal year.

ARTICLE #2. Upon a motion duly made and seconded, it was unanimously voted to indefinitely postpone Article #2.

ARTICLE #3. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$199,305.67 or some other amount to supplement the ordinary operating expenses of the Fire Department for Fiscal Year 2022, or to take any other action thereon.

ARTICLE #4. Upon a motion duly made and seconded, it was unanimously voted, as amended, to authorize and direct the Board of Water Commissioners, acting with the approval of the Prudential Committee, to accept and hold as a gift from the Town of Barnstable and the Town of Sandwich, for no consideration, the grant of a Conservation Restriction in perpetuity and in gross (the “**CR**”), for conservation and watershed protection purposes as defined in MGL Ch. 184, §31, with all rights, duties and obligations set forth MGL Ch. 184, § 31, 32 and 33, to be held either sole or jointly with the Barnstable Land Trust on 38.9 acres, more or less, or any portions thereof, of the land nominally located at 830 Wakeby Rd., Marstons Mills, Town of Barnstable and 297 and 300 Meiggs-Backus Road, Town of Sandwich Ma. such Barnstable parcel being more particularly described as Lot 2 on plan recorded in Barnstable Registry of Deeds Book 691, Page 82 (a portion of Barnstable Assessors map 013 parcel 003) and such Sandwich parcels being shown as parcels 11 and 39 on Sandwich Assessors Map 4; and furthermore, to authorize and direct the said Board and Committee to sign, seal, acknowledge and deliver any and all documents or instruments necessary and appropriate to accept such grant. Copies of the plans of the subject parcels and the CR as substantially proposed are available for viewing at the Office of the District Clerk, 1875 Falmouth Rd., Rte. 28, Centerville, Ma 02632.

Upon a motion duly made and seconded, it was unanimously voted to adjourn the Special District Meeting at 5:21 p.m.

A TRUE COPY ATTEST:

Clerk/Treasurer, Krystal Abrams
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH

Year Ended June 30, 2021

Composition of cash including cash equivalents and term deposits
at end of year:

Petty Cash		\$ 750
Interest bearing deposits with rate of interest:		
Rockland Trust – Money Market	0.03%	5,355,888
Rockland Trust – Payroll Account	0.03%	65,214
Rockland Trust – Vendor Account	0.03%	39,907
Harbor One – Capital Projects	0.20%	17,321
Cape Cod Five Cents Savings Bank - Term deposit	1.12%	35,395
Century Bank– Money Market	0.10%	1,781,520
Cooperative Bank of Cape Cod – Cert. of Deposit	0.25%	529,983
Bristol County Savings Bank – Money Market	0.50%	384,263
Bartholomew & Co. – OPEB Trust	N/A	4,357,626
Cape Cod Five Cents Savings Bank – Cert. of Deposit	0.25%	522,017
Newburyport Bank – Cert. of Deposit	0.25%	510,074
Cape Cod Five Cents Savings Bank – Money Market	0.05%	415,128
Rockland Trust- Cert. of Deposit	0.60%	548,578

Total Cash	<u>\$ 14,563,664</u>
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CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Balance Sheet – Government Funds

June 30, 2021

	General Fund	Ambulance Fund	Nonmajor Governmental	Total
<u>Assets</u>				
Cash and cash equivalents	\$4,851,845	\$1,503,056	\$80,205	\$6,435,106
Receivables:				
Property Taxes	157,467	0	0	157,467
Tax liens and foreclosures	0	0	0	0
Departmental	355,969	471,682	0	827,651
Less: allowance for abatements	0	0	0	0
Less: allowance for uncollectibles	0	0	0	0
Due from other governments	0	0	113,554	113,554
 Total assets	 \$5,365,281	 \$1,974,738	 \$193,759	 \$7,533,778
<u>Liabilities</u>				
Warrants and accounts payable	\$ 139,698	\$0	0	\$139,698
Accrued payroll and withholdings	45,902	0	0	45,902
Other Liabilities	0	0	0	0
Notes payable	0	0	0	0
 Total liabilities	 185,600	 0	 0	 185,600
<u>Deferred Inflows of Resources</u>				
Unavailable revenue	414,081	471,682	0	885,763
<u>Fund Balances</u>				
Restricted	0	1,503,056	193,759	1,696,815
Committed	0	0	0	0
Assigned	1,956,042	0	0	1,956,042
Unassigned	2,809,558	0	0	2,809,558
 Total fund balances	 4,765,600	 1,503,056	 193,759	 6,462,415
 Total liabilities, deferred inflows of Resources and fund balances	 \$5,365,281	 \$1,974,738	 \$193,759	 \$7,533,778

Centerville-Osterville-Marstons Mills Fire District

Statement of Revenues, Expenditures and Changes in Fund Balance

Government Funds

For the Year Ended June 30, 2021

	<u>General Fund</u>	<u>Ambulance Fund</u>	<u>Non-major Governmental Funds</u>	<u>Total</u>
Revenues:				
Property taxes	11,467,822	-	-	11,467,822
Departmental charges for services	3,786	1,343,576	-	1,347,362
Licenses and permits	34,408	-	-	34,408
Intergovernmental	258,519	-	120,266	378,785
Investment income	23,091	-	493	23,584
Other	<u>65,468</u>	<u>-</u>	<u>37,735</u>	<u>103,203</u>
Total revenues	<u>11,853,094</u>	<u>1,343,576</u>	<u>158,494</u>	<u>13,355,164</u>
Expenditures:				
Current:				
Prudential Operations	5,285,579	-	-	5,285,579
Fire Operations	8,346,004	-	146,918	8,492,922
Debt Service	6,526	-	-	6,526
Information Systems	<u>197,536</u>	<u>-</u>	<u>-</u>	<u>197,536</u>
Total expenditures	<u>13,835,645</u>	<u>-</u>	<u>146,918</u>	<u>13,982,563</u>
Excess (deficiency) of revenue over expenditures	<u>(1,982,551)</u>	<u>1,343,576</u>	<u>11,576</u>	<u>(627,399)</u>
Other financing sources (uses):				
Operating transfers in	1,605,415	-	375,000	1,980,415
Operating transfers out	<u>(375,000)</u>	<u>(1,605,415)</u>	<u>-</u>	<u>(1,980,415)</u>
Total other financing sources (uses)	<u>1,230,415</u>	<u>(1,605,415)</u>	<u>375,000</u>	<u>-</u>
Net changes in fund balances	(752,136)	(261,839)	386,576	(627,399)
Fund balance, beginning of year	<u>5,517,736</u>	<u>1,764,895</u>	<u>(192,817)</u>	<u>7,089,814</u>
Fund balance, end of year	<u><u>4,765,600</u></u>	<u><u>1,503,056</u></u>	<u><u>193,759</u></u>	<u><u>6,462,415</u></u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Notes to Financial Statements

June 30, 2021

Note 6. Capital Assets

Capital asset activity for the year ended June 30, 2021 was as follows:

	<u>Beginning Balances</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balances</u>
<u>Governmental activities</u>				
Capital assets not being depreciated:				
Land and land improvements	\$384,746	-	-	\$384,746
Construction in progress	-	-	-	-
Total capital assets not being depreciated	384,746	-	-	384,746
Capital assets being depreciated:				
Buildings and improvements	11,282,358	-	-	11,282,358
Equipment	6,558,672	-	-	6,558,672
Total capital assets being depreciated	17,841,030	-	-	17,841,030
Less accumulated depreciation for:				
Buildings and improvements	(5,578,539)	(282,072)	-	(5,860,611)
Equipment	(4,796,045)	(349,143)	-	(5,145,188)
Total depreciation	(10,374,584)	(631,215)	-	(11,005,799)
Capital assets being depreciated, net	7,466,446	(631,215)	-	6,835,231
Total governmental activities capital assets, net	<u>\$7,851,192</u>	<u>\$(631,215)</u>	<u>-</u>	<u>\$7,219,977</u>
<u>Business-type activities</u>				
Capital assets not being depreciated:				
Land and land improvements	\$3,438,497	0	0	\$3,438,497
Construction in Progress	75,449	201,165	0	276,614
	3,513,946	201,165	0	3,715,111
Capital assets being depreciated:				
Buildings and improvements	1,420,049	-	78,043	1,420,049
Equipment	947,458	-	-	947,458
Infrastructure	24,390,299	155,000	0	24,545,299
Total capital assets being depreciated	26,757,806	155,000	78,043	26,912,806
Less accumulated depreciation for:				
Buildings and improvements	(901,149)	(33,911)	-	(935,060)
Equipment	(788,913)	(54,818)	-	(843,731)
Infrastructure	(14,215,912)	(429,231)	-	(14,645,143)
Total accumulated depreciation	(15,905,974)	(517,960)	-	(16,423,934)
Capital assets being depreciated, net	10,851,832	(362,960)	-	10,488,872
Total business-type activities capital assets, net	<u>\$14,365,778</u>	<u>\$(161,795)</u>	<u>\$-</u>	<u>\$14,203,983</u>
Depreciation expense was charged to functions as follows:				
Governmental activities:				
Fire Operations				<u>\$631,215</u>
Business-type activity:				
Water				<u>\$517,960</u>

Year Ending June 30	Principal	Interest	Total	Principal	Interest	Total
2022	0	0	0	119,636	25,009	144,645
2023	0	0	0	122,035	22,592	144,627
2024	0	0	0	124,481	20,127	144,608
2025-2029	0	0	0	660,854	61,893	722,747
2030-2031	0	0	0	283,260	5,694	288,954
Totals	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,310,266</u>	<u>\$135,315</u>	<u>\$1,445,581</u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

Mark Macallister, Fire Commissioner
Doug Brown, Fire Commissioner
Edward Riley, Fire Commissioner

FIRE DEPARTMENT PERSONNEL

Michael Winn, Chief (E) 2013
Byron Eldridge, Deputy Chief (E) 1985
Sandra Mackey, Administration 2012
Natalia Celeste, Administration 2021
Mikayla Rocheleau, Administration 2021
David Scott, Mechanic 2006
Joe Desrosiers, Custodian 2016
Pastor Judson Adams, Fire Chaplain

PERMANENT FIREFIGHTERS

Adams, R. Christopher Capt. (E) 1999	Laffey, Tucker (A) 2020
Aiguier, Brenden (E) 2020	Lehane, Shawn (E) 1999
Anderson, Richard (P) 2014	Malone, Matthew Lt. (P) 2010
Arrascue, Enrique Capt. (P) 2006	McGonigle, John (P) 2014
Carney, Michael Lt. (P) 2002	Medeiros, Justin (E), 2020
Carpenter, Daniel Acting Lt. (P) 1999	Miskiv, George Lt. (E) 2000
Coombs, Steven (P) 2013	Morrison, Brian Capt. (E) 2000
Cox, Patrick (P) 2015	Mullin, Scott (P) 2013
Dalbec, Edward (P) 2005	O'Donnell, Anthony (E) 2020
Davern, Jason Lt. (P) EMSO 1999	Osgood, Daniel Lt. (E) 2000
DeGraan, Thomas (P) 2005	Perry, Michael (P) 2015
Denneen, Kathleen (P) 2014	Riley, Charles (E) 2007
DePippo, Matthew (P) 2021	Rogers, Christopher (E) 2009
Dillon, Matthew Lt. (P) 2004	Rogers, Michael Lt. (E) 2005
DiPilato, Ryan (P) 2021	Sabatinelli, Eric Lt. (A) 1999
English, John (P) 2014	Sahl, Richard (E) 2001
Ferola, David (P) 1999	Sassone, Louis Lt. (P) 2004
Gelinas, David Jr. (E) 2005	Scott, Ryan (P) 2017
Goodearl, Thomas Capt. (P) 1998	Silva, Robert (P) 2020
Green, John (E) 2021	Smith, Bradley Lt. (P) 2011
Grossman, Michael FPO (E) 1990	Stacy, Benjamin (E) 2020
Hammond, Zachery (E) 2020	Swartz, Eric (P) 2020
Hill, Patrick Lt. FPO (E) 2007	Travers, Adam (P) 2015
Hunter, Zachary Lt. (P) 2010	Travis, Jason (P) 2014
Karter, Seth (P) 2021	Williams, Gordon Lt. (E) 2000
Koretski, Christopher (E) 2020	

DISPATCHERS

Perkins, Julie (EMD) 2021	Monroe, William (EMD) (E) 2000
Pierce, Richard (EMD) 2011	Brouillette, Amy (EMD) 2016

(E) Emergency Medical Technician
(P) Paramedic (A) Advanced
(EMD) Emergency Medical Dispatcher



Greetings:

On behalf of the Fire Commissioners, and the dedicated women and men of the Centerville-Osterville-Marstons Mills (C-O-MM) Fire District, I thank you all for your continued support. Together we have faced the challenges of Covid-19 and I am so pleased to report that once again, our stations are open for visitors!

2021 has been a challenging year for C-O-MM Fire and it is often said that great struggles bring great strength. While Covid and all its dynamics challenged us as a Fire and EMS service, Covid also provided us with some silver linings. We became experts at infectious disease and decontamination. We learned how to remotely train and to keep our department consistent and informed through the use of zoom. We became specialists at “out of the box” thinking and problem solving. Most importantly, we learned how to stand up against all odds, and do all that we could, to protect our most vulnerable and preserve our Cape Cod way of living.

On top of working our way through the tragedies caused by the global pandemic, our community suffered tragic losses this past year with C-O-MM Fire responding to two (2) separate fatal fires (C-O-MM had not responded to a fatal fire since 2006.) The first fatal fire occurred in the early morning hours of August 8, 2021 and the second, in the early evening hours on March 6, 2022. Both fires, sadly took the lives of the occupants of those homes. **I cannot, as your fire chief, overstate the need for every home to have adequate and functioning smoke detectors!** Please, if you or someone you know needs functioning smoke detectors; call us!

I hope you will find the following information about C-O-MM Fire of interest. Our mission statement drives us *“To provide the finest possible fire, rescue and emergency medical services, whether routine or emergent, to all that reside in, work in or visit the Centerville-Osterville-Marstons Mills Fire District.”* We do this each and every day and we thank you for that privilege and opportunity.

Personnel

This past year C-O-MM Fire had six (6) members retire after decades of service to our community.

Firefighter Thomas Long (April 2000-August 2021)

Captain Sean Greene (January 1991-August 2021)

Administrative Assistant Louise O’Neil (November 2007-August 2021)

Lieutenant Roger Aalto (May 1988-September 2021)

Lieutenant Eric Bengston (October 1994-October 2021)

Dispatcher Laurie Motte (March 1999-November 2021)

Together these fine members had over 160 years of combined service to our community and I thank them for their service.

To replace our retired members, the following personnel were hired.

Firefighter/Paramedic Matthew DePippo

Firefighter/EMT John (Jack) Green

Firefighter/Paramedic Ryan DiPilato

Firefighter/Paramedic Seth Karter
Administrative Assistant Mikayla Rocheleau
Dispatcher Julie Perkins

We are so pleased these new members have joined our C-O-MM family.

Fire Prevention

The C-O-MM Fire Prevention Division remains consistently busy. During 2021 there was a 10% increase in the number of inspections compared to 2020; with a 4% decrease in the number of permits. The two most common types of inspections and permits were for the sale of existing homes, and the construction of additions, renovations, or new homes. Permits for the sale of existing homes were down 7% and fire alarm permits for new homes, renovations, and additions were up 6% in 2021. Inspections of businesses accounted for a large part of the increase in total inspections as those activities did not occur during 2021 due to Covid.

Commercial building activity remained steady throughout 2021 but continues to be a small amount of the overall construction within the C-O-MM District. Most commercial projects continue to be tear-down, rebuild, or renovations, due to the very limited amount of commercially zoned raw land available.

Total number of inspections/events in 2021	2322
Total number of permits issued in 2021	1212

Senior Safe Program

2021 marked the completion of the 7th year of the Senior Safe Program. This program provides home fire safety visits for any C-O-MM Fire District resident age 65 years or older. This past year home visits were conducted to install carbon monoxide alarms, smoke alarms, batteries, and lock boxes. C-O-MM Fire receives funding from the Commonwealth of Massachusetts SAFE Grant which helps off-set the cost of this program. C-O-MM Fire continues to receive tremendous positive feedback from the seniors participating in this program and we urge any residents, age 65 or older, who wish to participate to call the Fire Prevention Office at 508-790-2375 ext. 1 or email mrocheleau@commfiredistrict.com

2021	
Number of seniors reached:	467 (up 41% from 2020)
Number of home visits:	423 (up 29% from 2020)
Number of smoke alarms installed:	75
Number of carbon monoxide alarms:	119
Number of lock boxes	22
Number of house numbers installed:	13
Number of batteries replaced:	1805

Senior Fire Prevention Officer Michael Grossman will be retiring from the C-O-MM Fire District this August after 34 years of service to our community. We wish FPO Michael Grossman the best in his future endeavors.

Emergency Medical Services

The C-O-MM Fire Department's Emergency Medical Services (EMS) Division continues to serve residents and visitors of the C-O-MM Fire District with a high degree of skill and professionalism.

C-O-MM Fire currently operates with 25 EMT/Basic, 2 EMT/Advanced and 26 EMT/Paramedics who respond from our 3 fire stations. C-O-MM Fire continues to utilize four

(4) International/Horton Class 1 ambulances, and one Advanced Life Support equipped fire engine.

During 2021 C-O-MM Fire responded to 3,352 emergency medical responses. This is an increase of approximately 400 calls for service compared to last year. The average response time, from notification of the emergency, to arrival on scene, is 5 minutes or less.

The majority of the emergency medical calls responded to required Advanced Life Support services to the patients.

50.2% of emergency medical responses were to Centerville, 32.5% to Marstons Mills, and 15.7% to Osterville. The remaining emergency responses were mutual aid assistance to neighboring communities outside of C-O-MM.

2371 C-O-MM patients were transported to Cape Cod hospital; with the remaining transports to Falmouth and Boston area hospitals.

Throughout 2021, the busiest day of the week for emergency medical responses was Thursday. July is the busiest month; with August and December being the next busiest.

2021 Ambulance revenue received: \$1,343,576.59

The past 2 years have been unprecedented with the Corona Virus Pandemic and its effect on the way we operate.

The EMS Division took on the vital responsibility of procuring adequate personal protective equipment (PPE), cleaning supplies, equipment and training to ensure the safety and well-being of our personnel as C-O-MM continued to interact and treat patients daily. This was all in addition to normal operations.

C-O-MM Paramedics and EMT's continuously train to maintain excellence in treatment and the highest standard of care. The majority of our training took place virtually in order to comply with public health orders. We are hopeful to begin more in person training as public health orders allow.

The Department has an aggressive Quality Improvement/Quality Assurance program in place. We welcome all feedback regarding your experience and interaction with our service. For more information on our emergency medical services contact Lieutenant Jason Davern at jdavern@commfiredistrict.com

Dive Team

Established in 1986, the C-O-MM FD Underwater Search and Recovery team is the oldest continually operating public safety dive unit in Barnstable County. The team is comprised of 14 department members, eleven diver/tenders, and three trained specifically as support tenders. The Team trains twelve months per year in all types of weather conditions, including sub-ice, at various water bodies within the District and surrounding region.

The Team utilizes fully encapsulated diving systems including full facemasks and dry suits, to protect from cold exposure and hazardous materials such as body fluids and fuel. The majority of diving evolutions are in low to no visibility due to the mud and silt conditions found in most

lakes, ponds, bays and rivers. Tenders direct diving search patterns through wireless communication systems, as well as a tether-based communications language using line pull signals.

The unit is activated for all reports of missing swimmers, persons through the ice, and boating accidents with reports of persons in the water. It has made many victim recoveries from drownings due to swimming and boating casualties, jumping accidents, and sunken vessel entrapment.

For over a decade, the C-O-MM and Hyannis Fire Departments have operated as a joint unit to protect the residents of the two districts, working closely with the Town of Barnstable Harbormaster's Office, and Barnstable Police Department. The C-O-MM and Hyannis teams also have a cooperative working agreement with the Barnstable County Dive Team for training, operations and incident response.

Divers:

1. Captain C. Adams, Co-Team Leader/Dive master
2. Captain B. Morrison, Co-Team Leader/Dive master
3. Firefighter S. Lehane
4. Lieutenant M. Miskiv
5. Lieutenant L. Sassone
6. Captain E. Arrascue
7. Firefighter P. Cox
8. Firefighter J. McGonigle
9. Firefighter R. Scott
10. Firefighter K. Denneen
11. Firefighter Z. Hammond

Tenders:

1. Captain T. Goodearl
2. Firefighter K. Denneen
3. Firefighter T. DeGraan

Training

Training and continuing education is vital to C-O-MM Fire as training is the single most important element for a safe, professional, and effective fire department. It is imperative that all C-O-MM personnel are properly trained on all aspects of firefighting to help safeguard his/her life, the lives of other firefighters, and the lives of those we serve.

During 2021 and due to the on-going pandemic and health regulations, C-O-MM continued with the prior year's training practices. The majority of monthly trainings, which includes practical evolutions and online course work, have been held in small groups at each fire station. C-O-MM was successful in completing training while continuing to keep our firefighters healthy and safe.

Training is assigned each month via a master training calendar, and is to be completed while on-duty. Examples of these trainings are building walk-throughs, area familiarization, school walk-throughs, driver training/roadway safety, extrication/specialized rescue, cancer awareness, pump operations, ladders, review of policies and procedures, monthly EMS training, water rescue, marine operations, brush and urban interface training. Also included in these trainings are the mandated Federal and State regulations that include SCBA/N95 mask fit testing, firefighter safety, health and survival, hearing protection, heat illness prevention, hazmat

recognition and identification and respiratory protection. These trainings do not include the emergency medical, communicable disease, and cardiopulmonary resuscitation (CPR) training which is overseen by the department's EMS officer.

This past year, both Instructors and training props were welcomed from the Barnstable County Fire/Rescue Training Academy and C-O-MM members trained on forcible entry practices and live fire training; all live fire training was done in compliance with NFPA 1403 using the Barnstable County Fire Academy's mobile burn trailer.

All four groups at C-O-MM utilized the live fire training prop practicing structural firefighting and the training, by design, incorporated incident command, accountability, SCBA, ladders, vent, search, locate/confine/extinguish, hose handling, water supply and pumping while most importantly allowing our four different groups to train together.

Four (4) new firefighter candidates underwent two (2) intense two-week, Monday-Friday (84 hour) orientation programs. The training prepares our new probationary firefighters for being assigned to one of the four (4) shifts by introducing the policies, procedures, equipment, and apparatus used by C-O-MM Fire.

Dispatch

C-O-MM Fire Dispatch dispatched 5045 calls for emergency service during 2021; 3352 were emergency medical service and the remaining 1693 for fire, fire related, and public service related. 2021 was the second time C-O-MM Fire dispatched over 5000 emergency calls during the year.

Call Volume for the past five years:

2021:	5045
2020:	4619
2019:	5053
2018:	4888
2017:	4519

During 2021, C-O-MM Fire also dispatched 947 emergency calls for the Cotuit Fire District; an increase of 108 emergency compared to 2020.

The Communications Center monitors all buildings and entrances via video, and serves as a public access point for all those doing business with the District. Pandemic restrictions began to ease late in 2021, and at present District buildings are fully open for public access. CDC guidelines are constantly monitored and adjustments could be made depending on potential pandemic surges.

A new dispatch/information management software package (Red NMX) was fully implemented by C-O-MM Fire during 2021, and is now used for all dispatch efforts and record keeping.

C-O-MM Fire is staffed 24 hours per day by four full-time Dispatchers. All Dispatchers are certified as Tele communicators and Emergency Medical Dispatchers by the Association of Public Communications Officials (APCO)

Residents are reminded to dial 911 whenever reporting an emergency, whether from a cell phone or land line, as 911 calls are tracked as to specific location while calls to business lines are not.

The C-O-MM Dispatch Center also provides an off-hours answering point and dispatching services for the C-O-MM Water Department. The Dispatch window at COMM Headquarters building also serves as the only Town of Barnstable collection point for the Barnstable County Sharps Collection Program.

In closing, we hope that you find the information above insightful and we thank you for your continuing support. Should you have any questions please feel free to contact me at mwinn@commfiredistrict.com.

Respectfully,

Michael J. Winn
Chief of Department

Byron Eldridge
Deputy Chief

Mark Macallister
Fire Commissioner Chairman

Edward Riley
Fire Commissioner

Doug Brown
Fire Commissioner/Secretary



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
WATER DEPARTMENT
P.O. BOX 369 – 1138 MAIN STREET
OSTERVILLE, MASSACHUSETTS 02655
WWW.COMMWATER.COM**

**OFFICE OF
BOARD OF WATER COMMISSIONERS
WATER SUPERINTENDENT
TEL. No. 508-428-6691
FAX No. 508-428-3508**

Scott E. Crosby, Chairman
Peter Hansen, Vice Chairman
Kevin Medeiros, Clerk

2020-2021 PERSONNEL

Craig A. Crocker, Superintendent (1992)*
Glenn E. Snell, Assistant Superintendent (2013)*
Samuel A. Nickerson (1990)*
Kevin J. Ferguson (1994)*
Roger P. Raymond (1998)*
T. Chatham Fawkes (2001)*
Matt Pistone (2002)*
Beth Flick (2004)
Timothy Picard (2005)*
Serena Chase (2016)
Cristin Van Buren (2018)
Brian Paradise (2018)

* State Certified Drinking Water Operators

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. Also, the MASS DEP is proposing to cut our permitted withdrawal amount thus effectively forcing us to impose mandatory restrictions and to possibly restrict new connections. For information and materials on conserving water contact our office at 428-6691 or visit our web site (www.commwater.com).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

Public Relations

The Department mailed out the annual Water Quality Report along with the January 2022 water bills. The report contains information on the safety and quality of water for the year 2021. Please visit our website, District office, village library or call for a copy. If you have any questions or suggestions please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries and Post Offices within the villages. Please visit our web site (www.commwater.com) for links to information such as the emerging PFAS-6 issue.

Again, for 2022, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 6:00 AM and 6:00 PM.
 - Residents with automatic irrigation systems residing in homes on the EVEN numbered sides of streets are asked to water lawns and gardens on MON & WED only. Residents residing on ODD numbered sides of streets are requested to water lawns and gardens on TUES & THUR only.
 - Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast make adjustments to your watering schedule to minimize water consumption.
 - Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
 - Install rain sensor shutoff devices/ smart controllers on automatic irrigation systems.
- Water Conservation kits available at no charge upon request. Use water wisely!

Budget & Water rates

The water rates can be found at www.commwater.com. Once again, we are pleased to present a budget without the need for an increase in water rates. However, given the current inflationary pressures and future projects, we will be conducting a water rate study to ensure rates will support operations in the future. We rely on revenue derived from water rates and fees to operate and fund capital improvements. This policy demands that we make every effort to operate efficiently. Our FY2023 budget reflects increased Department efficiency while continuing with the upkeep of necessary infrastructure improvements and preparing for the future. The budget has prioritized spending in all areas of operations. The FY2023 operation & maintenance budget has increased 9% due to increase in fixed costs.

Pump Stations and Equipment

In 2021 we recorded withdrawals over a Billion gallons for the year. The equipment performed well with no major problems. In fact, the equipment is in excellent condition due to regular maintenance and scheduled replacement. The Annual well cleaning and performance testing has allowed us to identify pumping equipment that is not operating efficiently and correct any problems. We should have the new well #23 at the Hayden wellfield on line for this July. The demonstration study performed in 2021, for a treatment of PFAS at the Craigville wells was a success and will continue during the peak demand season. We received a \$200,000 grant to offset some of the costs for this system. The proposed water treatment plant (WTP) at the Hayden wellfield, was approved by DEP. We are selecting a design/engineer to assist with plans for the facility. This process will take 2-3 years with an estimated construction start date of 2025. A new integrated financial and utilities management software and services will be implemented for the District in 2022. COMM partnered with the Town of Barnstable, Sandwich and The Compact to preserve land (30+ acres) in Marstons Mills for aquifer protection.

Distribution System Expansion& Improvements

Our consumption breakdown is 86% residential, 4% commercial, 6% municipal, and 4% unaccounted. We are pleased to report that the water supply system received a Class 1 rating (highest) from Insurance Services Office Inc. (ISO) from the last conducted Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties.

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred seventy residential lots over the past twelve years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to those streets. Vineyard Wind has begun replacing an estimated eight thousand feet of water mains on Strawberry Hill rd and others to facilitate their cable installation along the preferred route.

An emergency interconnection facility was installed by the Hyannis Water system at the intersection of Phinney's Lane and Longview Dr. (Cent.) The facility will allow the sale of water from one system to the other.

Cross- Connection Program

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is directly or indirectly connected to a nonpotable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum

breakers to prevent back siphonage. Throughout the District there are 175 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

Control your costs: home leak detection

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red diamond-shaped dial on the head of the meter. Turn off all water fixtures and look at the red dial. If the dial is moving there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic irrigation systems is also a good water saving idea. Residents need to learn as much as possible about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

Water Quality Sampling

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 98 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

Training

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer’s office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

Scott E. Crosby, Chairman

Peter Hansen, Vice Chairman

Kevin Medeiros, Clerk

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT
ANNUAL STATISTICS
2021 ANNUAL PUMPAGE

January	46,724,000
February	39,908,000
March	45,764,000
April	52,981,000
May	120,905,000
June	177,117,000
July	182,950,000
August	187,165,000
September	126,975,000
October	81,923,000
November	44,347,000
December	45,337,000

2021 TOTAL 1,152,096,000 GALLONS

FACTS ABOUT YOUR SYSTEM

Maximum Day: July 23, 2021 – 8,594,000 Gallons

Maximum Week: July 22 –July 29, 2021– 48,578,000 Gallons

26 – New Services installed in 2021

12,263 – Service connections

131 – Services repaired/replaced in 2021

(0.17) Miles of new & replaced water main installed in 2021

252.80 – Total miles of water mains

2,017 – Hydrants in service

5 – Hydrants repaired in 2021

4,089 – Work orders issued

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources

FY2023

Proposed Budgets

And

Articles

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
PRUDENTIAL OPERATION BUDGET							
			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2021	FY 2022	FY 2023	OR (DEC)	OR DEC
SALARIES (52 Week Pay Year):							
PRUDENTIAL COMMITTEE			11,000.00	11,000.00	11,000.00	0.00	0.00%
CLERK/TREASURER			94,016.00	78,000.00	82,680.00	4,680.00	5.66% *27 pay periods
ASST. TO CLERK/TREASURER			56,160.00	54,080.00	57,844.80	3,764.80	6.51% *27 pay periods
ACCOUNTANT/CONSULTANT			15,000.00	15,000.00	9,000.00	(6,000.00)	-66.67%
LONGEVITY PAY/SICK BUYBACK-RETIREMENT			16,885.00	1,500.00	1,531.11	31.11	2.03%
PART-TIME			4,500.00	4,500.00	3,000.00	(1,500.00)	-50.00%
OVERTIME (Office Staff)			2,000.00	2,000.00	2,000.00	0.00	0.00%
TAX COLLECTOR			2,500.00	2,500.00	2,500.00	0.00	0.00%
MODERATOR			300.00	300.00	300.00	0.00	0.00%
		Subtotal District Salaries	202,361.00	168,880.00	169,855.91	975.91	0.57%
DISTRICT EXPENDITURES:							
GROUP INSURANCE			2,803,935.00	2,777,160.00	3,218,330.00	441,170.00	13.71%
	BC/BS		2,399,035.00	2,359,610.00	2,772,785.00	413,175.00	14.90%
	MEDEX		159,700.00	166,800.00	176,200.00	9,400.00	5.33%
	DENTAL		116,050.00	121,600.00	127,000.00	5,400.00	4.25%
	LIFE		2,500.00	2,500.00	2,575.00	75.00	2.91%
	MEDICARE		123,650.00	123,650.00	133,370.00	9,720.00	7.29%
	SOCIAL SECURITY		3,000.00	3,000.00	6,400.00	3,400.00	53.13%
RETIREMENT ASSESSMENT			1,582,867.00	1,640,758.00	1,727,957.00	87,199.00	5.05%
INSURANCE			351,000.00	375,830.00	374,630.00	(1,200.00)	-0.32%
FINANCIAL ADVISOR/BANKING			3,000.00	5,000.00	5,000.00	0.00	0.00%
PRINTING & ADVERTISING			12,000.00	12,000.00	12,000.00	0.00	0.00%
STREETLIGHTS			50,000.00	50,000.00	50,000.00	0.00	0.00%
		Subtotal District Expenditures	4,802,802.00	4,860,748.00	5,387,917.00	527,169.00	9.78%
CONTINGENCY FUND			41,550.00	60,000.00	60,000.00	0.00	0.00%
EDUCATION & PROF. DUES			6,000.00	6,000.00	6,000.00	0.00	0.00%
PROFESSIONAL FEES			50,000.00	50,000.00	60,000.00	10,000.00	16.67%
TELEPHONE (Local, Long Dist & Computer T-1)			2,000.00	2,000.00	2,000.00	0.00	0.00%
OFFICE SUPPLIES			5,000.00	5,000.00	5,000.00	0.00	0.00%
OFFICE EQUIPMENT & SERVICES			4,000.00	4,000.00	4,000.00	0.00	0.00%
		Subtotal Office Expenses	108,550.00	127,000.00	137,000.00	10,000.00	7.30%
PRUDENTIAL/TREASURER OFFICE EXPENSES:			5,113,713.00	5,156,628.00	5,694,772.91	538,144.91	9.45%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
INFORMATION SYSTEM BUDGET							
			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2021	FY2022	FY2023	OR (DEC)	OR DEC
SALARIES							
I.T. DIRECTOR			0.00	49,400.00	56,000.00	6,600.00	11.79%
EXPENSES							
COMPUTER SYSTEMS - IT SUPPORT SERVICES			138,000.00	104,652.00	93,000.00	(11,652.00)	-12.53%
COMPUTER SYSTEMS - INTERNET SERVICE			13,500.00	6,400.00	7,000.00	600.00	8.57%
COMPUTER SYSTEM - SOFTWARE MAINTENANCE			57,000.00	50,400.00	52,000.00	1,600.00	3.08%
SOFTWARE LICENSES			0.00	1,000.00	4,000.00	3,000.00	100.00%
LEGAL & PROFESSIONAL			10,000.00	10,000.00	10,000.00	0.00	0.00%
SUPPLIES			1,000.00	1,000.00	1,000.00	0.00	0.00%
TELEPHONE SYSTEM SERVICE			5,000.00	4,000.00	4,000.00	0.00	0.00%
COMPUTER SYSTEM - EQUIPMENT MAINTENANCE			15,000.00	18,400.00	18,400.00	0.00	0.00%
INFORMATION SYSTEMS BUDGET TOTALS			239,500.00	245,252.00	245,400.00	148.00	0.06 %

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
FIRE MAINTENANCE AND OPERATION BUDGET							
			Appropriated FY 2021	Appropriated FY 2022	Proposed FY2023	AMT OF INC. OR (DEC)	% INC OR DEC
APPARATUS & REPAIR							
A.	Personnel & Training		80,850.00	82,100.00	82,100.00	0.00	0.00%
B.	Vehicle Repair & Maint		170,000.00	170,000.00	175,300.00	5,300.00	3.02%
C.	Firefighter Equipment		107,000.00	137,000.00	137,000.00	0.00	0.00%
D.	EMT Equipment		139,050.00	149,050.00	149,050.00	0.00	0.00%
E.	Fire Prevention		27,700.00	27,700.00	27,700.00	0.00	0.00%
	TOTAL APPARATUS & REPAIR		524,600.00	565,850.00	571,150.00	5,300.00	0.93%
BUILDING & UPKEEP							
A.	Station & Office Supplies		21,800.00	21,800.00	21,800.00	0.00	0.00%
B.	Bldg Services & Contracts		37,300.00	37,300.00	37,300.00	0.00	0.00%
C.	Bldg & Grounds Supplies		68,500.00	68,500.00	68,500.00	0.00	0.00%
	TOTAL BUILDING & UPKEEP		127,600.00	127,600.00	127,600.00	0.00	0.00%
NATURAL GAS, PROPANE, #2 OIL			57,400.00	57,400.00	63,140.00	5,740.00	9.09%
ELECTRICITY			63,600.00	63,600.00	69,960.00	6,360.00	9.09%
TELEPHONE & COMMUNICATIONS			34,000.00	34,000.00	34,000.00	0.00	0.00%
LEGAL SERVICES			25,000.00	25,000.00	25,000.00	0.00	0.00%
AMBULANCE BILLING			52,000.00	52,000.00	52,000.00	0.00	0.00%
	TOTAL OTHER DEPT EXPENSES		232,000.00	232,000.00	244,100.00	12,100.00	4.96%
FIRE CHIEF			145,734.05	155,000.00	158,875.00	3,875.00	2.44%
DEPUTY CHIEF			125,073.02	130,000.00	133,250.00	3,250.00	2.44%
ADMINISTRATIVE PERSONNEL			180,164.00	174,500.00	174,500.00	0.00	0.00%
PERMANENT FIREFIGHTERS			5,010,681.48	5,057,713.59	5,395,059.95	337,346.36	6.25%
DISPATCHERS			290,298.39	297,934.00	300,579.03	2,645.03	0.88%
PERMANENT FF CALLBK & OT			999,375.00	1,024,359.38	1,147,500.00	123,140.62	10.73%
DISPATCH/ADMIN SICK/VAC/OT			47,050.00	48,226.25	49,432.00	1,205.75	2.44%
HOLIDAY PAY (*Contract Change)			304,301.86	309,639.06	314,305.64	4,666.58	1.48%
FIRE COMMISSIONERS-(\$3000 per commissioner)			9,000.00	9,000.00	9,000.00	0.00	0.00%
CUSTODIAN			54,912.00	56,555.20	60,501.60	3,946.40	6.52%
MECHANIC			102,458.00	105,474.00	113,152.80	7,678.80	6.79%
MECHANICAL SERVICES & O.T.			9,000.00	9,000.00	9,000.00	0.00	0.00%
TRAINING PROGRAM DEVELOPMENT			31,000.00	31,000.00	31,000.00	0.00	0.00%
SICK BUYBACK			80,000.00	80,000.00	120,000.00	40,000.00	33.33%
UNIFORM-PERMANENT FF			58,500.00	58,500.00	58,500.00	0.00	0.00%
UNIFORM-DISPATCHERS			1,500.00	2,600.00	2,600.00	0.00	0.00%
BURNING PERMIT (DISPATCH)			2,000.00	2,000.00	2,000.00	0.00	0.00%
DISPATCHER DIFFERNETIAL/FSLA			0.00	33,000.00	33,825.00	825.00	2.44%
	TOTAL SALARIES		7,451,047.80	7,584,501.48	8,113,081.02	528,579.54	6.52%
FIRE DEPARTMENT BUDGET TOTALS			8,335,247.80	8,509,951.48	9,055,931.02	545,979.54	6.03%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT							
MAINTENANCE AND OPERATION BUDGET							
Operation & Maintenance			Appropriated	Proposed	Proposed	AMT OF INC.	% INC
			FY 2021	FY 2022	FY 2023	OR (DEC)	OR DEC
CHEMICAL COSTS			260,000.00	260,000.00	325,000.00	65,000.00	20.00%
D.E.P. ASSESSMENT			10,835.00	10,985.00	13,053.00	2,068.00	15.84%
ELECTRICITY			250,000.00	278,650.00	324,000.00	45,350.00	14.00%
EQUIPMENT OPERATING EXPENSES			50,000.00	50,000.00	50,000.00	0.00	0.00%
GENERAL OPERATION			112,655.00	112,655.00	115,000.00	2,345.00	2.04%
NEW EQUIPMENT			1,500.00	1,500.00	1,500.00	0.00	0.00%
OFFICE SUPPLIES			50,000.00	50,000.00	50,000.00	0.00	0.00%
PUMP STATIONS			146,000.00	156,000.00	157,129.00	1,129.00	0.72%
SUPPLIES & MATERIALS			52,000.00	52,000.00	57,000.00	5,000.00	8.77%
TELEPHONE			12,000.00	12,000.00	12,000.00	0.00	0.00%
WATER SYSTEM			130,000.00	122,000.00	122,000.00	0.00	0.00%
PROFESSIONAL FEES			12,000.00	12,000.00	10,000.00	(2,000.00)	-20.00%
SALARIES				*27 payrolls adds 3-4%			
SUPERINTENDENT			118,142.00	122,276.00	133,124.00	10,848.00	8.15%
ASST SUPERINTENDENT			95,600.00	98,950.00	106,000.00	7,050.00	6.65%
PUMP STATION OPERATOR			69,680.00	69,680.00	72,144.00	2,464.00	3.42%
WATER TECHNICIANS (6)			393,000.00	410,654.00	444,000.00	33,346.00	7.51%
OFFICE PERSONNEL (3)			156,450.00	156,450.00	156,764.00	314.00	0.20%
LONGEVITY & CONTINGENCY			0.00	0.00	25,206.00	25,206.00	0.00%
OVERTIME			111,138.00	105,200.00	93,080.00	(12,120.00)	-13.02%
WATER COMMISSIONERS-\$3000 per commissioner			9,000.00	9,000.00	9,000.00	0.00	0.00%
BUDGET TOTALS			2,040,000.00	2,090,000.00	2,276,000.00	186,000.00	8.17%
Prudential Costs, Group Health & Business Ins.			797,788.34	784,826.18	882,822.14	97,995.96	11.10%
TOTAL BUDGET			2,837,788.34	2,874,826.18	3,158,822.14	283,995.96	8.99%

WATER DEPARTMENT BUDGET & ARTICLES FY2023												
	EXPENSES			FUNDING								
					Auth. To	Water	SDC	Water Surplus	Reserve	Transfer from	Transfer from	Totals
			Total	Taxation	Borrow	Income (Est)	Est Rec	Fund	Fund	Stabilization	Available Funds	To Be
			Appropriation		0.00	3,158,822.14	26,946.68	1,330,963.45		300,000.00	113,782.25	Funded
	Water Budget		2,276,000.00			2,276,000.00						0.00
	Maturing Debt		222,034.59					222,034.59				0.00
	Maturing Interest		26,946.68				26,946.68					0.00
	Indirect Costs (to PC)		882,822.14			882,822.14						0.00
Article #												
13	Installations & Improvements		458,928.86					458,928.86				0.00
14	PFASTreatment		100,000.00					100,000.00				0.00
15	Generators Pump Station		85,000.00					85,000.00				0.00
17	OPEB Liability Trust		75,000.00					75,000.00				0.00
19	Reserve Account		113,782.25								113,782.25	0.00
20	Hayden Treatment Plant		250,000.00					250,000.00				0
16	Old Stage Tank Wash/Paint		75,000.00					75,000.00				0
21	New Truck		65,000.00					65,000.00				0
			4,630,514.52	0.00	0.00	3,158,822.14	26,946.68	1,330,963.45	0.00	0.00	113,782.25	0.00
	REMAINING			0.00		0.00	0.00	0.00	0.00	300,000.00	0.00	
			4,630,514.52									
	District Req'd Reserves	5.00 %	231,525.73									
		6.48 %	300,000.00	Stabilization Fund								
			300,000.00									

May 17, 2022

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:

Greetings:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 16, 2022, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years
One Water Commissioner for three years
One Fire Commissioner for three years

And to meet on Tuesday, May 17, 2022, at the Centerville Fire Station, Centerville, Massachusetts, at 7:00 p.m., to act upon the following articles:

ARTICLE #1. To accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners as shown in the book.

**Requested by the Prudential Committee
The Prudential Committee Recommends Acceptance**

ARTICLE #2. To see if the District will vote to raise and appropriate the sum of \$4,811,950.77 or some other sum and transfer and appropriate from the income of the Water Department \$882,822.14 or some other sum, for the ordinary operating expenses of the Prudential Committee for Fiscal Year 2023, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Prudential Committee totaling \$5,694,772.91, as shown in the Book.*

ARTICLE #3. To see if the District will vote to appropriate the sum of \$2,276,000.00, or some other amount from the income of the Water Department for the ordinary operating expenses of the Water Department for Fiscal Year 2023, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Board of Water Commissioners totaling \$2,276,000.00 as shown in the Book.*

ARTICLE #4. To see if the District will vote to raise and appropriate the sum of \$7,549,803.59, or some other amount and transfer and appropriate from the income of the Ambulance Account the sum of \$1,506,127.43 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2023, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Fire Department totaling \$9,055,931.02 as shown in the book.*

ARTICLE #5. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$245,400.00 or some other amount for the ordinary operating expenses of the Information Systems Department for Fiscal Year 2023, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article represents the budget of the Information Systems Department totaling \$245,400.00, as shown in the book.*

ARTICLE #6. To see if the District will vote to appropriate from the water surplus account the sum of \$222,034.59, to pay maturing debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$200,000.00 for maturing District debt, incurred other than by or for the Water Department, for an aggregate total of \$422,034.59 for Maturing Debt, as it becomes due and payable during Fiscal Year 2023, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article represents the payments for the maturing debt that will become due during fiscal year 2023.*

ARTICLE #7. To see if the District will vote to appropriate from Water System Development Charges income the sum of \$26,946.68 to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$1,409.80 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$28,356.48, for the payment of Accruing Interest on debt as it becomes due and payable during Fiscal Year 2023, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article represents the payments for the interest that accrue and become due during fiscal year 2023.*

ARTICLE #8. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District, for the fiscal year ending June 30, 2023, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for their expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.*

ARTICLE #9. To see if the District will vote to authorize the Prudential Committee to either employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2022.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.*

ARTICLE #10. To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2023, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *These are agreements between banking institutions and the District Treasurer for services provided by the banks in consideration for funds on deposit. The Commissioner of Revenue of Massachusetts approves this form of agreement for such procedures.*

ARTICLE #11. To see if the District will vote to raise and appropriate the sum of \$300,000.00 for the Stabilization Fund for future purchase of high cost Fire Department vehicles and equipment.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *It has been several years since the District has added monies to this Stabilization Fund. Doing so enables the District to plan for these “high cost” purchases well in advance, thus reducing the costs of long term borrowing.*

ARTICLE #12. To see if the District will vote to raise and appropriate the sum of \$1,000,000.00 to deposit into the Other Post-Employment Benefits (OPEB) Liability Trust on account of the District’s unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *This article would transfer funds to fulfill our obligation of reserving monies every fiscal year for the unfunded liability of the District for the Other Post-Employment Benefits Liability Trust Fund, as currently determined by our actuarial study completed for June 30, 2014 to meet the standards of GASB 45.*

ARTICLE #13. To see if the District will vote to transfer and appropriate from water surplus account the sum of \$458,928.86 for the labor, materials and equipment necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant maintenance, replacement of undersize and older piping, water main extensions, and other related upgrades on Strawberry Hill Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the Department to sub-contract related water installations and improvements through the public procurement process. This will continue the upgrade and maintenance of the Distribution system as necessary and as identified in the Water System Improvement Plan. The amount requested is based on an estimated number of new installations,*

repairs and the improvements have been coordinated with the Town's road re-surfacing plan as necessary. Finding for this article is to be transferred from water surplus.

ARTICLE #14. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$100,000.00 to pay for the labor, materials, equipment and related appurtenances, whether by outright purchase, or leasing to enable the installation and maintenance of a pressure filtration system to be located at the Old Craigville Rd. Centerville well field and other sites, if and as necessary, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of Prudential Committee, or to take any action thereon.

**Requested by the Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the District to maintain the system at the Old Craigville Rd site-wells, 7, 8 & 11 and to quickly respond to any additional well treatment needs and to enable the installation of a treatment system to remove PFAS contaminants should it be necessary. Our on-going sampling program indicates additional treatment may be necessary. The funds requested would be in addition to the \$200,000.00 grant awarded to COMM by the MASS DEP.*

ARTICLE #15. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$85,000.00 for the labor and materials, necessary to install standby generators to be located at the Old Post Rd, well field, Marstons Mills sites, or to others as necessary, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the District to install automatic standby generators to run the facilities at wells located within the District. Our consultant has provided the estimates which are based on current market conditions.*

ARTICLE #16. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$75,000.00 for the labor, materials and all other appurtenant items necessary to pressure wash and paint the Water Storage Tank located on Old Stage Rd.; said funds to be expended under the direction of the Board of Water Commissioners, with approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow for the repair of the coating system on the Old Stage tank. The tank will be washed and spot painted where coating failure has occurred.*

ARTICLE #17. To see if the District will vote to appropriate from the water surplus account the sum of \$75,000.00 for contribution to the Other Post-Employment Benefits (OPEB) Liability Trust fund on account of the Water department's unfunded liability in accordance with the Government Accounting Standards Board (GASB) Statement 45 with the approval of the Prudential Committee.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will contribute to the fund established for the liability identified by GASB 45 rule.*

ARTICLE #18. To see if the District will vote to authorize the Board of Water Commissioners, with the approval of the Prudential Committee, to enter into a lease agreement with Nextel Communications of the Mid-Atlantic, with its principle offices in Kansas, which lease negotiated by the Board of Water Commissioners, and Prudential Committee for the installation and maintenance of wireless communication equipment and facilities under and upon the land and improvements located at Old Stage Road, Centerville, Parcel 107, Map 190, all in accordance with the response for Proposal received from the proposed lessee and dated April 4, 2022, or take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *The proposal received and evaluated was compared to similar sites and found to be consistent with market rates based on this approach. The ten-year lease has a potential value of \$458,555.17. The lease has been reviewed and approved for signing by our attorney. This is an effort to generate revenue beyond the water meter. A plan is on file and the Prudential office and the Water Department.*

ARTICLE #19. To see if the District will vote to transfer and re-appropriate from Article 23, of the May 2021 District meeting the remaining balance of \$113,782.25, or some other sum to a reserve fund to meet unforeseen and extraordinary expenses, said funds to thereafter be transferred from time to time by vote of the Prudential Committee, pursuant to Massachusetts General Law, Chapter 40, Section 5C, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *The fund will allow the Prudential Committee to meet unforeseen obligations including those of the Water Department. While this fund is not directly appropriated to a particular use, unforeseen and extraordinary expenditures do occur during this COVID era, such as price increase of supplies and emergency repairs. Transfers may be approved for the use of all or any portion of the fund to meet these unforeseen events.*

ARTICLE #20. To see if the District will vote to transfer and appropriate from water surplus account the sum of \$250,000.00 for engineering services permitting, construction oversight and public bidding for the installation of a Water Treatment Plant to be located at the Hayden wellfield located off Old Post Rd. M.M., said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *As estimated \$250,000 will allow for the engineering, inspection and permitting of an iron and manganese removal facility to be located at the Hayden wellfield (in M.M.) through the public procurement process. DEP approval of the proposed treatment system was obtained based on the pilot study performed in 2020.*

ARTICLE #21. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$65,000.00 for the purchase of a new four wheel drive utility body truck and related equipment, and to sell or trade a 2012 Chevrolet truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the purchase of a new vehicle through the public procurement process and the sale or trade of high mileage vehicle (113,000 miles). The new vehicle will have increased fuel efficiency and safety features. Our mechanic has recommended replacement of the vehicles based on a review of the fleet. Funding will be transferred and appropriated from water surplus.*

ARTICLE #22. To see if the District will vote to authorize the Board of Water Commissioners, with the approval of the Prudential Committee, to enter into a lease agreement with Cellco partnership d/b/a Verizon wireless PCS, LLC, with its principle offices in Delaware, which lease negotiated by the Board of Water Commissioners, and Prudential Committee for the installation and maintenance of wireless communication equipment and facilities under and upon the land and improvements located at Old Stage Road, Centerville, Parcel 107, Map 190, all in accordance with the Response for Proposal received from the proposed lessee and dated January 20, 2022, or to take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *The proposal received and evaluated was compared to similar sites and found to be consistent with market rates based on this approach. The ten-year lease has a potential value of \$449,070.40.. The lease has been reviewed and approved for signing by our attorney. This is an effort to generate revenue beyond the water meter. A plan is on file at the Prudential Office and at the Water Department.*

ARTICLE #23. To see if the District will vote to raise or borrow, and appropriate the sum of \$380,000.00 while trading in a 2009 ambulance presently used as a reserve, to enable the purchase of a new ambulance and related equipment including a power-load system and a power cot to replace a front-line ambulance purchased in 2013 which will become the reserve ambulance.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *Purchasing this new ambulance will allow the District to ensure its continued delivery of high quality service and allow the 2009 reserve ambulance to be retired while the 2013 ambulance will be placed into reserve status.*

ARTICLE #24. To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$75,000.00 to effect maintenance and repairs of the Fire Stations of the District. These monies will be used to update interior and exterior painting, replacement of door hardware and closers, boiler replacement of Station 1 apparatus floor, HVAC replacement and repair of front overhang at Station 3 and any other repairs needed.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *The Centerville Osterville Marstons Mills Headquarters Station located on Route 28 in Centerville is over 25 years old. As such there is a need for interior and exterior painting, replacement of door hardware and closers and replacement of the boiler located on the mezzanine level of the apparatus floor. Station 3 is approaching 20 years of age and as such the HVAC system is in need of a total replacement and the front exterior overhang is in need of repairs. These projects will be staggered as to not interrupt the daily operations of the fire department.*

ARTICLE #25. To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$120,000.00 for the updating of the Dispatch consoles and station alerting system; these two items were new when Station 1 was built and are now in need of replacement.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *COMM HQ was constructed in 1989 and the dispatch center equipment and consoles are original to that date. The internal components of the dispatch center are in need of*

updating including and especially the actual consoles and station alerting system. This article would accomplish that update.

ARTICLE #26. To see if the District will vote to re-appropriate the remaining balances of the following Articles:

Article 15 of the May 17, 2016 District Meeting in the amount of \$931.85

Article 23 of the May 17, 2016 District Meeting in the amount of \$1,664.95

Article 25 of the May 17, 2016 District Meeting in the amount of \$18,081.00

Article 26 of the May 17, 2016 District Meeting in the amount of \$878.59

Article 27 of the May 17, 2016 District Meeting in the amount of \$277.65

Article 14 of the May 16, 2017 District Meeting in the amount of \$24,474.00

Article 15 of the May 16, 2017 District Meeting in the amount of \$3,755.38

Article 18 of the May 16, 2017 District Meeting in the amount of \$1,405.60

Article 19 of the May 16, 2017 District Meeting in the amount of \$35,000.00

Article 20 of the May 16, 2017 District Meeting in the amount of \$62,810.97

Article 22 of the May 15, 2018 District Meeting in the amount of \$3,759.10

Article 24 of the May 15, 2018 District Meeting in the amount of \$10,114.74

Article 15 of the May 18, 2021 District Meeting in the amount of \$17,238.75

Article 18 of the May 18, 2021 District Meeting in the amount of \$50,984.72

For a total re-appropriation in the sum of \$231,377.30 and to transfer that amount to Fiscal Year 2022 Firefighter Overtime Budget.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the District to reduce the amount appropriated from several articles over the last five fiscal years and re-appropriate said funds into the FY2022 Fire Department Overtime Budget to cover cost over runs from the effects of the COVID-19 Pandemic. These over runs were caused by shortages in manpower due to illness and unanticipated retirements.*

ARTICLE #27. To see if the District will vote to raise and appropriate the sum of \$150,000.00 to furnish any additional monies needed by the Fire Department for increased manning, contract adjustments and supplies, necessitated by the continuing COVID 19 Pandemic, said funds to be expended under the direction of the Fire Commissioners with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the District to cover costs of manpower or equipment related to the Covid 19 Pandemic.*

ARTICLE #28. To see if the District will reconsider and vote to rescind the sum of \$700,000.00 or any other sum remaining uncommitted from the vote of the Annual District Meeting held May 18, 2021 acting on Article #11, which approved the transfer and appropriation

of \$1,000,000.00 from Free Cash to deposit into Other Post-Employment Benefits (OPEB) Liability Trust on account of the District's unfunded liability as described by the Government Accounting Standards Board (GASB) Statement 45.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *Rescinding the remaining amount not transferred approved for FY2022 will help alleviate almost a quarter of the shortfall amount explained in the Prudential Report of the booklet, needed to recoup for the fiscal year.*

ARTICLE #29. To see if the District will reconsider and vote to rescind the vote of the Annual District Meeting held May 18, 2021 acting on Article #25, which vote appropriated from Free Cash, \$100,000.00 from Free Cash for transfer to the Stabilization Fund.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: *Rescinding this article will also help recoup the shortfall amount needed for FY2022.*

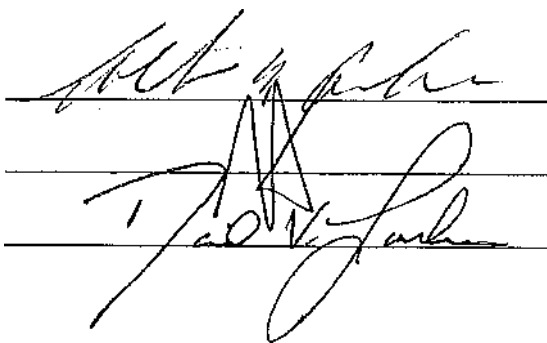
HEREOF FAIL NOT to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this first day of May, in the Year of our Lord, Two Thousand Twenty One.

Prudential Committee


Carlton B. Crocker, Chairman

John Lacoste

David V. Lawler



A TRUE COPY


Clerk/Treasurer, Krystal Abrams
Centerville-Osterville-Marstons Mills Fire District



**Please visit www.commwater.com or call
508-428-6691 to obtain a copy of the 2021
Water Quality Report.**